

Attendees:		
<input checked="" type="checkbox"/> Jennifer Inman	<input type="checkbox"/> Aranza Granrose	<input type="checkbox"/> Laureen Clark
<input type="checkbox"/> Kathy Spoor	<input checked="" type="checkbox"/> Leslie Hopkins	<input checked="" type="checkbox"/> Annie Goodwin
<input type="checkbox"/> April Fisk	<input checked="" type="checkbox"/> Deanna Quinn	<input checked="" type="checkbox"/> Cathy Mortell
<input type="checkbox"/> John Abplanalp	<input checked="" type="checkbox"/> Lynda Thomas	<input checked="" type="checkbox"/> Yukari Odora
<input checked="" type="checkbox"/> Patty Proctor	<input checked="" type="checkbox"/> Hansine Fisher	<input type="checkbox"/> Carrie Riemann
<input checked="" type="checkbox"/> Adams County	<input type="checkbox"/> Asotin County	<input checked="" type="checkbox"/> Benton Franklin
<input type="checkbox"/> Chelan-Douglas	<input checked="" type="checkbox"/> Clallam County	<input checked="" type="checkbox"/> Clark County
<input checked="" type="checkbox"/> Columbia County	<input type="checkbox"/> Cowlitz County	<input type="checkbox"/> Grant County
<input type="checkbox"/> Grays Harbor County	<input type="checkbox"/> Island County	<input checked="" type="checkbox"/> Jefferson County
<input checked="" type="checkbox"/> King County	<input checked="" type="checkbox"/> Kitsap Public Health	<input type="checkbox"/> Kittitas County
<input type="checkbox"/> Klickitat County	<input checked="" type="checkbox"/> Lewis County	<input checked="" type="checkbox"/> Mason County
<input checked="" type="checkbox"/> NE Tri County	<input type="checkbox"/> Okanogan County	<input checked="" type="checkbox"/> Pacific County
<input checked="" type="checkbox"/> San Juan County	<input checked="" type="checkbox"/> Skagit County	<input checked="" type="checkbox"/> Skamania County
<input checked="" type="checkbox"/> Snohomish Health District	<input checked="" type="checkbox"/> Spokane Reg Health District	<input checked="" type="checkbox"/> Tacoma-Pierce County
<input type="checkbox"/> Thurston County	<input checked="" type="checkbox"/> Walla Walla County	<input checked="" type="checkbox"/> Whatcom County
<input checked="" type="checkbox"/> Whitman County	<input checked="" type="checkbox"/> Yakima Health District	<input type="checkbox"/>
Please Register for the webinar:	https://attendee.gotowebinar.com/register/6161559082050965764 Call-in: 1-888-407-5039/Participant PIN: 95523097	
Desired Outcome:	<input checked="" type="checkbox"/> Program updates, question and answers.	

Agenda Items (7-18-2016)	Lead	Comments	Summary Meeting Notes
Welcome	Jennifer	Attendance is tracked via webinar registration.	Contact Jennifer if you were not logged into the webinar.
Contract amendments	Jennifer	Effective 1/1/2017.	Amendment includes minor adjustments based on the program updates that have occurred over the last year, as well as addressing the subcontracting changes (subcontractors participating in MAC cannot have a subrecipient relationship with the LHJ). The amendments will be sent by 10/21/16 with instructions on when to return the signed contract (approximately no later than mid-November).
Reconciliation deadline	Jennifer / Leslie	HCA email sent; submit A19 by 11/4/2016.	Please submit reconciliation invoices and upload the excel A19 to Q1 2015 by 11/4/16. Notify Jennifer once you have completed the reconciliation. Contact Jennifer if you have concerns about meeting this deadline.

Q2 2016 invoice deadline	Jennifer	Due 10/28/16.	Please submit the Q2 2016 invoice by the contract deadline—10/28/16.
Consortium calls; First Steps	Leslie	<p>Encourage all nurses to attend.</p> <p><u>Schedule</u></p> <ul style="list-style-type: none"> • Consortium 10: October 24th, 10am • Consortium 9: October 25th, 3pm • Consortium 6: October 26th, 9am • Consortium 12: October 26th 11am • Consortium 11: October 26th, 1:30pm • Consortium 5: November 1st, 9am 	This round of consortium calls will be used to provide a 30 minute training on the new program guide identifying the differences between the First Steps program and MAC. It will also cover the interface between MAC and other home visiting programs within the LHJ (such as Nurse Family Partnership—NFP, Children with Special Health Care Needs—CHSHCN, where First Steps staff work). Any staff, especially nurses, who participate in First Steps should attend. If you cannot attend your own consortium’s training, please sign up for another date.
Code reviewer training	Hansine	Will be held in Jan/Feb. In-person, regional locations.	<p>Dates are still being finalized for these in person trainings. This training is designed for code reviewers and will focus on the code review process in the URMTS, coding issues identified during the 10% sample QA reviews, when/how to use clarifying questions, use of SPMP activity codes and other topics that can improve coding accuracy. Please contact Jennifer with any specific topics that you would like included in this training.</p> <p>Tentative schedule:</p> <ul style="list-style-type: none"> • Skagit: February 1st • Olympia: February 15th • King: March 1st • Central Wa (TBD): Feb 8th • Spokane: Feb 9th
Revised Q2 2015—Q1 2016 invoices	Hansine	Reminder: These quarters need to be revised. OK to wait until after reconciliation.	Due to the recent Client ID corrections, the RMTS results changed. This applies to Q1 2015—Q1 2016, and each of these quarters will need to be revised. The revisions do not need to be submitted until after the reconciliation and Q2 2016 invoices have been submitted to HCA. Once payment is issued, each LHJ will create a revised invoice in the RUMTS. . Specific instructions can be found in the URMTS Guide or contact Carrie for assistance.
End of quarter updates	Hansine	RMTS quarter close	
Next Meeting: Monday, November 21, 2016 from 3:30pm-4:00pm			
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