

Washington State Health Care Authority

Medicaid Update for Community Partners

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Health Care Authority
Eligibility Policy and Service Delivery
February 13, 2014 (updated 10/2016)

HCA MEDICAID UPDATE

Introduction

Topics to be covered

- Income
- Citizenship & Immigration
- Residency
- Incarceration
- Renewals
- Resources/Contact Info
- Questions

HPF Insurance Affordability

- If an individual does not want to apply for Washington Apple Health/Medicaid or HIPTC and they have income below the Medicaid standard, they must indicate “**No**” on the **About You** screen that asks:
 - Do you want to apply for health insurance premium tax credit, cost-sharing reduction or Washington Apple Health?
- The bullet defaults to “**Yes.**” The individual must change the selection to “**No**” as shown on the next slide.

WHO ARE YOU APPLYING FOR? *

Myself and Others

DO YOU WANT TO APPLY FOR HEALTH INSURANCE PREMIUM TAX CREDIT, COST-SHARING REDUCTIONS OR WASHINGTON APPLE HEALTH? * ?

Yes

No

ARE YOU AN AMERICAN INDIAN OR ALASKAN NATIVE? * ?

Yes

No

Yes, I have read the [Washington Healthplanfinder Privacy Policy](#)*

Next

INCOME

Employment Income



GROSS MONTHLY AMOUNT * ?

\$ 1,250.00

EMPLOYER NAME *



EMPLOYER ADDRESS LINE 1 *



EMPLOYER ADDRESS LINE 2

|

EMPLOYER CITY *

Sunnyside

EMPLOYER STATE *

Washington ▼

ZIP *

98944

COUNTY

YAKIMA ▼

DID YOUR EMPLOYER OFFER YOU HEALTH INSURANCE? * ?

Yes No

DID YOU DECLINE THIS OFFER *

Yes No

Point-in-Time Income

- This is the actual amount of income an individual expects to receive during the month of application.

Example:

Individual applies in the month of February and anticipates earning \$1250 that month. They would list \$1250 gross income as their monthly earned income.

Averaging Income

- This is when an individual averages income over a period of time to arrive at their gross monthly income.
- Averaging income may be appropriate in certain situations, such as with fluctuating income.

Example:

Individual earned \$1450 in November, \$1000 in December and \$1300 in January for a total of \$3750. Divide the total of \$3750 by 3 months to arrive at an average gross monthly income of \$1250 per month.

Self-Employment Income

- A self-employed individual provides their monthly business income, after deducting allowable business expenses (but before income taxes)
- This amount is based on the same calculation for Line 12 of the IRS Form 1040.

Example:

Individual makes \$1400/mo. before income taxes and business expenses. They have business expenses of \$400/mo. The self-employment income in Healthplanfinder would be listed at \$1000/mo.

Self-Employment Deductions

- A common error is that self-employed individuals are failing to deduct their monthly allowable business expenses when reporting their self-employed gross monthly income.
- Failing to deduct eligible business expenses from their gross monthly self-employment income in Healthplanfinder could lead the individual to not be eligible for Medicaid, when in fact they are under the Medicaid standard.

Common Eligible Business Expenses

Car and truck work expenses	Rent or lease of business property and utilities
Depreciation	Commissions, taxes, licenses, and fees
Employee wages and fringe benefits	Advertising
Property or liability insurance	Contract labor
Interest	Repairs and maintenance
Legal and professional services	Certain business travel and meals

Income

IMPORTANT NOTE:

- If you enter an individual's self-attested gross monthly income in Healthplanfinder and the individual's income is found to be over the Medicaid standard (i.e. person is found not eligible for Medicaid), you may not return to the application to decrease the income simply to make them income eligible.
- If the declared income puts them over the Medicaid standard and shows them eligible for HIPTC, then they are eligible for HIPTC.

CITIZENSHIP & IMMIGRATION

Immigration

- Rules have not changed.
- **Note:** There is no workaround to “make” an individual eligible for Medicaid by falsely reporting their immigration status.
- If an individual is approved for Medicaid in error and you believe they are not eligible due to immigration status, you must notify your HCA Area Representative immediately.

Is every household member on this application a U.S. citizen? * ⓘ



Yes



No

Citizenship & Immigration

Rules continue to follow existing Medicaid rules.

Individuals who are not citizens will fall into four categories:

- **Exempt:** Qualified aliens exempt from the five year bar
- **Not Exempt:** Qualified aliens who must serve a five year bar
- **Non-Qualified Aliens:** Non-citizens who are lawfully present, but not considered qualified aliens
- **Undocumented Aliens:** Individuals who have entered the U.S. illegally or whose immigration status has been revoked

Citizenship & Immigration

Exceptions to the 5 Year Bar

Pregnant women and children are eligible for Medicaid with no wait period, regardless of their immigration status.

Citizenship & Immigration

Common examples of lawfully present non-citizen immigration status documents and what to enter in HPF:

I-551 Permanent Resident Card

- “A” number
- Receipt number
- Date of entry

Passport

- Passport number
- Country of issuance
- Date of entry
- Document expiry date

Citizenship & Immigration

Additional common examples of lawfully present non-citizen immigration status documents and what to enter in HPF:

I-571 Refugee Travel Document

- Date of entry
- “A” number

Other

If none of the above immigration status documents are available, the individual would select “Other” and enter:

- Date of entry
- Immigration document type
- “A” number

Citizenship & Immigration

Note: Those who are not applying for medical or who declare they are not residing legally in the U.S. will not have their information sent to Homeland Security.

RESIDENCY

Residency

- Rules have not changed.
- Individual instances have been found where individuals are providing “out of state” physical addresses, yet are applying for Washington Apple Health.

Note: An individual entering WA State only to receive medical care is not a resident of WA State. This individual is not eligible for Washington Apple Health/Medicaid.

Are all household members on this application residents of the State of Washington? * ?

Yes No

Residency

A Washington resident is an individual who currently resides in Washington and:

- Intends to live in Washington; or
- Entered the state looking for employment; or
- Entered the state with current employment.

INCARCERATION

Incarceration

- Rules have not changed.
- An individual who is incarcerated at the time of application is not eligible for Medicaid. Allow Healthplanfinder to correctly deny the applicant.

Note: There are exceptions to this rule:

- If an inmate has an inpatient hospital stay; or
- if they are scheduled to be released within 30 days.

Is any household member on this application currently incarcerated? * ⓘ



Yes



No

Incarceration

- While an individual is placed in a city, county, or state institution, they are not eligible for Medicaid coverage.
- Health Care Authority has worked with city, county, and state correctional facilities to create a process for inmates to apply for medical coverage at the time of release.

RENEWALS

Renewals

- Ask individuals applying in Healthplanfinder if they have household members who need to renew coverage.
- If yes, search in Healthplanfinder for the Primary Applicant and select “Renew My Coverage” on their individual dashboard.
- Did the individual lose coverage in Nov or Dec?
 - Help the client submit an application in HPF
 - If the application errors out, email askmagi@hca.wa.gov with the subject line: “RENEWAL” along with the Primary Applicant’s full name, date of birth, ProviderOne or ACES Client ID

RESOURCES/CONTACT INFO

CSC Referrals List

HCA Medical Assistance Customer Service Center (MACSC)	HBE Washington Healthplanfinder Customer Support Center (HBE CSC)	DSHS Community Services Division Customer Service Contact Center (CSCC)	HCA Medical Eligibility Determination Services (MEDS)
1-800-562-3022 or https://fortress.wa.gov/hca/p1contactus/ or AskMedicaid@hca.wa.gov	1-855-923-4633 or CustomerSupport@wahbexchange.org	1-877-501-2233 or www.washingtonconnection.org	1-800-562-3022 or https://fortress.wa.gov/hca/magicontactus/ContactUs.aspx or AskMAGI@hca.wa.gov
ProviderOne Client Services Card inquiries	Apply or renew health care coverage for family, children, pregnancy or new adult medical programs	Apply for Food or Child Care assistance	Washington Apple Health MAGI Medicaid eligibility questions
Provider billing and claims questions	HIPTC/QHP/SHOP questions	Apply for Cash assistance (including TANF, ABD, etc.)	Post-Eligibility Case Review questions
Healthy Options enrollment and disenrollment	Locate an HBE In-person Assister/Navigator	Apply for Classic Medicaid programs (ABD/LTC/SSI)	Washington Apple Health for Kids premium payment questions
ProviderOne Benefit Services Package questions	Request an appeal for HIPTC/QHP programs (denials/terminations)	Request an appeal for Classic Medicaid, Cash, Food, or Child Care assistance (denials/terminations)	Request an appeal for Washington Apple Health programs (denials/terminations)

HCA Area Representatives

Area	Counties	Representative
East	Asotin Ferry Garfield Lincoln Pend Oreille Spokane Stevens Whitman	Mark Westenhaver mark.westenhaver@hca.wa.gov 360-725-1324
North Central	Adams Chelan Douglas Grant Okanogan	Francesca Matias francesca.matias@hca.wa.gov 360-725-0920
South Central	Benton Columbia Franklin Kittitas Klickitat Walla Walla Yakima	Dody McAlpine dody.mcalpine@hca.wa.gov 360-725-9964
North West	Island San Juan Skagit Snohomish Whatcom	Maggie Clay maggie.clay@hca.wa.gov 360-725-0934

HCA Area Representatives

Area	Counties	Representative
King	King	Rebecca Janeczko rebecca.janeczko@hca.wa.gov 360-725-0752 Sarah Michael sarah.michael@hca.wa.gov 360-725-0919
Central West	Clallam Jefferson Kitsap Mason Pierce	Melissa Rivera melissa.rivera@hca.wa.gov 360-725-1713
South West	Clark Cowlitz Grays Harbor Lewis Pacific Thurston Skamania Wahkiakum	Dody McAlpine dody.mcalpine@hca.wa.gov 360-725-9964

Additional Medicaid Resources

HCA Medicaid <http://www.hca.wa.gov/free-or-low-cost-health-care/apple-health-medicaid-coverage>

- **Training & Education**

<http://www.hca.wa.gov/free-or-low-cost-health-care/apple-health-medicaid-coverage/stakeholder-training-and-education>

- **CSC Referrals List**

http://www.hca.wa.gov/assets/free-or-low-cost/customer_support_center_referrals.pdf

- **Questions? Contact your HCA Area Representative**

http://www.hca.wa.gov/assets/free-or-low-cost/area_representatives.pdf

Questions?

Future Webinars

Next scheduled HCA Medicaid Update webinar:
February 27th from 2pm – 3pm

- Registration announcement sent on 2/12/2014 through various email distribution lists.

Ending the Webinar

- To close the webinar
 - Click the X button in the control panel

Thank you for attending the webinar today!