



STATE OF WASHINGTON
HEALTH CARE AUTHORITY

626 8th Avenue, SE • P.O. Box 45530 • Olympia, Washington 98504-5530

Medicaid Administrative Match
Memo: SD-02-15

March 31, 2015

TO: Washington School District Superintendents

FROM: *J.S.* Todd Slettvet, Section Manager
Community Services, Health Care Services

SUBJECT: New electronic MAC system

This fall, the Health Care Authority (HCA) is moving to a new electronic system for the Medicaid Administrative Claiming (MAC) program that will make it easier for your district to participate in the program. We are calling this the random moment time study (RMTS) system. No longer will you need to use the outdated and burdensome paper-based system to get reimbursement for allowable Medicaid administrative activities. Some of the benefits of moving to the new electronic system:

- Improved program administration and oversight
- Data is stored electronically, providing real-time computer-based reports for HCA and district coordinators
- Participants certify the time study response when completing the moment, eliminating the need for supervisory review
- Participating staff will only need to respond to a few moments in a quarter rather than tracking 100 percent of their time for five full days in fifteen minute increments
- Participants will have up to three days to respond to their moments
- Human error and the potential for inappropriate claiming will be significantly reduced
- Significant reduction in time to process claims

HCA worked with representatives from the Office of Superintendent of Public Instruction and school districts to develop key elements of the RMTS/claiming system.

Over the past several years, many school districts have terminated their MAC contracts, citing a significant increase in documentation requirements and administrative burdens as the primary reason. We would like all districts to reconsider participating in the MAC program now as we move to a new RMTS system. The RMTS system will significantly reduce the complexity of the current paper-based claiming system.

HCA acknowledges the significant role school districts play in assisting students and their families in accessing appropriate health care. We know that district staff dedicates time to helping Washington students obtain health care; by contracting with HCA for MAC, districts are assured reimbursement for these activities.

The new MAC RMTS system will go live on October 1, 2015. Over the next several months, districts interested in participating in the program will need to do the following:

- Identify which school districts are interested in participating in MAC beginning October 2015. (Note: districts are able to participate at the beginning of subsequent quarters.)
- Execute required contracts
- Identify district RMTS MAC coordinator and backup coordinator for each school district
- Upload district calendars for the 2015-2016 school year
- Identify and upload district RMTS Participants, participants name, job title, email address, work schedule, email address of supervisor(s)

To help ensure all needed information for the October 1, 2015 start date is in the system, HCA would like to know if your districts is interesting in participating in MAC as soon as possible, but no later than June 1, 2015. Below you will find contact information for the HCA program manager assigned to each school district.

A – E	F – M	N – R	S – Z
Laura Pierpoint	Tyron Nixon	Kevin Curry	Larry Linn
360.725.1665	360.725.1894	360.725.1589	360.725.1970
Laura.pierpoint@hca.wa.gov	Tyron.nixon@hca.wa.gov	Kevin.curry@hca.wa.gov	Larry.linn@hca.wa.gov

For more information about MAC, please visit www.hca.wa.gov/medicaid/mac/Pages/index.aspx. If you have specific questions related to the RMTS/claiming system please contact Alan Himsl, Supervisor, Medicaid Outreach Unit by email at alan.himsl@HCA.wa.gov or by telephone at (360) 725-1647. If you have additional questions, we also invite you to contact Steve Warren, Interim Superintendent, Centralia School District. Please see the attached letter from Mr. Warren.

cc: Medicaid Outreach Unit Staff CS, HCS