

Health Technology Clinical Committee

Date: Friday, September 15, 2023

Time: 8:00 a.m. to 3:00 p.m.

Location: Conference Center at SEA

Purpose: Provide members an opportunity to reflect on committee goals and progress, as well as identify what structure and processes are satisfactory and what may need change. The retreat also serves to build committee rapport and encourage a supportive environment in which to effectively address substantive work and provide direction to program staff.

Time		Topic	Output
8:00 – 8:15	HTCC Chair	Welcome, introductions and overview	
8:15 – 8:30	HTA Director	HTA program background and updates	Information update
8:30 – 9:30	Agency Medical Directors	Agency implementation of HTCC decisions	Feedback/Discussion
9:30 – 9:45		Break	
9:45 – 11:30	Chair/All	Process and quality improvements	Facilitated discussion
11:30 – 12:15		Lunch	
12:15 – 1:30	Chair/All	Process and quality improvements	Facilitated discussion
1:30 – 1:45		Break	
1:45 – 2:45	HTA program staff	Hybrid meeting management and technology	Discussion
2:45 – 3:00	Chair/All	Final reflections and wrap-up: Individual comments	Identify follow-up tasks
		Adjourn	

Notes: All times are approximate.

No review of health technology coverage decisions or bylaw changes will be taken at the retreat.