Change Summary

PSAO Data Submission Guide v3.0 and v4.0

The changes between version 3.0 and 4.0 of the psao' data submission guides (DSG) are indicated in red in the table below.

Type of change	Template	Version 3.0 (Current)	Version 4.0
Definition Update: Current year		"Current year" means the year 2021.	"Current year" means the year 2022.
Definition Update: Prior year		"Prior Year" means calendar year 2020.	"Prior year" means calendar year 2021.
Update: Template Formatting			Template Formatting ** Do not replace "manufacturer" with your organizations name, this will result in your submission being rejected. ** Do not use commas in Column B – Manufacturer Name. ** Do not use trademark symbol anywhere in template. ** Do not use a hard return (enter key) in any field.
Update: Table Specifications	Pharmacy Contracted Rates	File naming schema: psao_pharmacy_contracted_rates_{YYYY}_{ID}_{YYYYMMDD}.csv Example: psao_pharmacy_contracted_rates__2022_S12345_20211201.csv (Please use the submission due date not the date the report was prepared) The submission of this report is due on December 1, 2022, and should include data effective for 2021.	File naming schema: psao_pharmacy_contracted_rates_{YYYY}_{ID}_{YYYYMMDD}.csv • Example: psao_pharmacy_contracted_rates__2022_S12345_20231001.csv • Please use the submission due date not the date the report was prepared for YYYYMMDD The submission of this report is due on October 1, 2023, and should include data effective for 2022.
Update Field: Washington DPT Number		Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDE	Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDEF
Update Field:		Name: Year Type: Numeric	Name: Year Type: Numeric

Year		Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2021 Current year for which the aggregate data is reported.	Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2022 Current year for which the aggregate data is reported.
Update: Table Specifications	Pharmacy Year-Over-Year Rate Change	File naming schema: psao_pharmacy_yoy_rate_change_{YYYY}_{ID}_{YYYYMMDD}.csv Example: psao_pharmacy_yoy_rate_change_2020_S12345_20211201.csv (Please use the submission due date not the date the report was prepared) The submission of this report is due on December 1, 2022, and should include data effective for 2021.	File naming schema: psao_pharmacy_yoy_rate_change_{YYYY}_{ID}_{YYYYMMDD}.csv • Example: psao_pharmacy_yoy_rate_change_2022_S12345_20231001.csv • Please use the submission due date not the date the report was prepared for YYYYMMDD The submission of this report is due on October 1, 2023, and should include data effective for 2022.
Update:	PBM Contracted Rates	File naming schema: psao_pbm_contracted_rates_{YYYY}_{ID}_{YYYYMMDD}.csv Example: psao_pbm_contracted_rates_2020_S12345_20211201.csv (Please use the submission due date not the date the report was prepared) The submission of this report is due on December 1, 2022, and should include data effective for 2021.	File naming schema: psao_pbm_contracted_rates_{YYYY}_{ID}_{YYYYMMDD}.csv • Example: psao_pbm_contracted_rates_2022_S12345_20231001.csv • Please use the submission due date not the date the report was prepared for YYYYMMDD. The submission of this report is due on October 1, 2023, and should include data effective for 2022.
Update Field: Washington DPT Number		Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDE	Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDEF
Update Field: Year		Name: Year Type: Numeric Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2021 Current year for which the aggregate data is reported.	Name: Year Type: Numeric Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2022 Current year for which the aggregate data is reported.
Update:	PBM Year-Over-Year Rate Change	File naming schema:	File naming schema: psao_pbm_yoy_rate_change_{YYYY}_{ID}_{YYYYMMDD}.csv

		psao_pbm_yoy_rate_change_{YYYY}_{ID}_{YYYYMMDD}.csv Example: Example: psao_pbm_yoy_rate_change_2020_S12345_20211201.csv (Please use the submission due date not the date the report was prepared) The submission of this report is due on December 1, 2022, and should include data effective for 2021.	• Example: Example: psao_pbm_yoy_rate_change_2022_S12345_20231001.csv • Please use the submission due date not the date the report was prepared for YYYYMMDD The submission of this report is due on October 1, 2023, and should include data effective for 2022.
Delete Field: Washington DPT Number		Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDE	Name: Washington DPT Number Type: String Max Length: 6 characters Format: ABCDEF
Update Field: Year		Name: Year Type: Numeric Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2021 Current year for which the aggregate data is reported.	Name: Year Type: Numeric Format: 9999 Max Length: 4 digits Min Length: 4 digits Rule: 2022 Current year for which the aggregate data is reported.