

# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change



We must receive this form **no later than 60 days** from the date your PEBB health plan coverage ends or from the postmark date on the *PEBB Continuation Coverage Election Notice* sent to you, whichever is later. Directions for returning this form are located after the signature section on page 13.

Your first premium payment and applicable premium surcharges are due to the Health Care Authority (HCA) **no later than 45 days** after your 60-day election period ends. We will not enroll you until we receive your first payment. If HCA does not receive your first payment during this 45-day timeframe, you will not be enrolled, and you will lose your rights for PEBB Continuation Coverage (Unpaid Leave). Premiums and applicable premium surcharges are due from the date your other coverage ended.

This form replaces all *PEBB Continuation Coverage (Unpaid Leave) Election/Change* forms previously submitted. You must complete the entire form, including the dependent section for any children you want to continue to cover.

Inaccurate, incomplete, or illegible information may delay coverage. Type or print clearly in dark ink and use all capital lettering in the spaces provided. Example: **J O H N**

All forms and documents are available on HCA's website at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation) under *Forms & publications* or by calling 1-800-200-1004 (TRS: 711).

**!** Remember to read and sign Section 10.

## 1 Qualifying event

Check only one.

- Applying for disability retirement
- Layoff (as defined in WAC 182-12-109)
- Reversion employee (for reasons other than a layoff)
- Approved Leave Without Pay (LWOP)
- Workers' compensation
- Approved educational leave
- Faculty between periods of eligibility
- Seasonal employee off-season
- Employee appealing a dismissal action
- USERRA (military) leave    Date called to duty in the uniformed services

## 2 Subscriber

Date employer coverage ended

Social Security number	Date of birth	Sex assigned at birth <sup>1</sup>
		Male    Female
Last name		Gender identity <sup>2</sup>
		Male    Female    X
First name		Middle initial    Suffix
Phone number	Alternate phone number	

<sup>1</sup> This field is required for health care services.  
<sup>2</sup> Gender X means a gender that is not exclusively male or female. This field is optional and will be kept private to the extent allowable by law. To learn more, visit [hca.wa.gov/gender-x](https://hca.wa.gov/gender-x).



# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

Street address

Address line 2

City

State

ZIP/Postal code

County

Mailing address (if different)


Mailing address line 2

City

State

ZIP/Postal code

County

 You must report your new address to the PEBB Program **no later than 60 days** after you move. You can report it by using this form, by sending a written request by mail or secure message (see the "Form return" on page 13), or by calling 1-800-200-1004 (TRS: 711).

## Are you or any eligible dependents enrolled in PEBB insurance coverage under another account?

Yes                  No

### Continue coverage (Select all that apply.)

Medical          Dental          Life and accidental death and dismemberment (AD&D) insurance

Long-term disability insurance (only if on educational or USERRA military leave)

### Add coverage (Select all that apply.)


Medical          Dental

### Terminate coverage (Select all that apply.)


Medical          Dental          Long-term disability insurance (only if on educational or USERRA military leave)

Termination date

If terminating, include reason

 You may elect to continue coverage you were enrolled in on the day your PEBB health plan coverage ended. If you have life insurance and wish to port, convert, or terminate coverage, call MetLife at 1-866-548-7139.

If you are enrolled in a Medical Flexible Spending Arrangement (FSA) or Limited Purpose FSA and would like to continue it, call Navia Benefit Solutions at 1-800-669-3539 **no later than 60 days** after the mailing date on the *Navia COBRA election notice*.

 If you terminate all coverage, you will not be eligible to enroll again in PEBB Continuation Coverage unless you regain eligibility.

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

### Tobacco use premium surcharge

Response required if you are enrolling in medical coverage. The PEBB Program requires a \$25-per-account tobacco use premium surcharge in addition to your monthly medical premium if you or a dependent (age 13 or older) enrolled on your PEBB medical coverage uses a tobacco product.

Tobacco use is defined as any use of tobacco products within the past two months except for religious or ceremonial use. Tobacco products are any product made with or derived from tobacco that is intended for human consumption, including any component, part, or accessory of a tobacco product. This includes, but is not limited to, cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, and other tobacco products. Tobacco products do not include e-cigarettes or United States Food and Drug Administration (FDA) approved quit aids, such as over-the-counter nicotine replacement products and prescription nicotine replacement products.

If a provider finds that ending tobacco use or participating in your medical plan's tobacco cessation program will negatively affect your or your dependent's health, see more information in the PEBB Program Administrative Policy 91-1 at [hca.wa.gov/pebb-rules](http://hca.wa.gov/pebb-rules).

If you check Yes or do not check any boxes below, you will be charged the \$25 premium surcharge. The premium surcharge will not apply if you and any enrolled dependents who use tobacco products meet these requirements: Age 18 and older – enrolled in the free tobacco cessation program through your PEBB medical plan (visit HCA's website at [hca.wa.gov/tobacco-free](http://hca.wa.gov/tobacco-free)). Age 13 to 17 – accessed resources for teens at [teen.smokefree.gov](http://teen.smokefree.gov).

**Does the tobacco use premium surcharge apply to you?** Check one:

**Yes**, I am subject to the \$25 premium surcharge. I have used tobacco products in the past two months. (If this is a change to a previous attestation, submit the *PEBB Premium Surcharge Attestation Change Form*.)

**No**, I am not subject to the \$25 premium surcharge. I have not used tobacco products in the past two months, or I have enrolled in or accessed one of the tobacco cessation resources noted above.

# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

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## Spouse or state-registered domestic partner (SRDP)

List an eligible spouse or SRDP you wish to enroll or remove from coverage. SRDP is defined in WAC 182-12-109. Individuals in state-registered domestic partnerships are treated the same as legal spouses except when in conflict with federal law. You must also provide proof of their eligibility within the PEBB Program's enrollment timelines, or they will not be enrolled. Timelines and a list of documents we will accept to prove eligibility are available at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation). Your spouse or SRDP cannot be enrolled in two PEBB medical or dental accounts at the same time. A health plan change is not allowed when adding an SRDP due to a special open enrollment event if they are not a tax dependent.

### Relationship to subscriber

Spouse: date of marriage

SRDP: date registered

**!** If enrolling an SRDP, also submit a *PEBB Declaration of Tax Status* to indicate whether they qualify as a dependent for tax purposes.

Social Security number	Date of birth	Sex assigned at birth <sup>1</sup>	
		Male      Female	
Last name		Gender identity <sup>2</sup>	
		Male      Female      X	
First name		Middle initial      Suffix	
Street address (if different from subscriber)			
Address line 2	City		State
ZIP/Postal code	County		

### Continue coverage (Select all that apply.)

Medical      Dental

### Add coverage (Select all that apply.)

Medical      Dental

### Terminate coverage (Select all that apply.)

Medical      Dental      Termination date

If terminating coverage, include reason

To terminate life or AD&D insurance, call MetLife at 1-866-548-7139.

**!** If removing a spouse due to divorce, attach a copy of the divorce decree. If removing an SRDP due to dissolution, attach a copy of the dissolution of state-registered domestic partnership.

<sup>1</sup> This field is required for health care services.

<sup>2</sup> Gender X means a gender that is not exclusively male or female. This field is optional and will be kept private to the extent allowable by law. To learn more, visit [hca.wa.gov/gender-x](https://hca.wa.gov/gender-x).

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

### Tobacco use premium surcharge

Response required if you are enrolling your spouse or SRDP in medical coverage. If you check Yes or do not check any boxes below, you will be charged the \$25-per-account tobacco use premium surcharge in addition to your monthly medical premium.

**Does the tobacco use premium surcharge apply to you?** Check one:

**Yes**, I am subject to the \$25 premium surcharge. This dependent has used tobacco products in the past two months. (If this is a change to a previous attestation, submit the *PEBB Premium Surcharge Attestation Change Form*.)

**No**, I am not subject to the \$25 premium surcharge. This dependent has not used tobacco products in the past two months or has enrolled in or accessed one of the tobacco cessation resources noted on page 3.

### Spouse or state-registered domestic partner (SRDP) coverage premium surcharge

Response required if you are enrolling your spouse or SRDP in medical coverage. The PEBB Program requires a \$50 premium surcharge in addition to your monthly medical premium if you are enrolling your spouse or SRDP in PEBB medical and they have chosen not to enroll in another employer-based group medical that is comparable to Uniform Medical Plan (UMP) Classic.

**Answer these questions:**

- |  | Yes                                 | No                       |
|--|-------------------------------------|--------------------------|
| 1. Are you covering your spouse or SRDP in a PEBB medical plan under your account in 2024?   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Will they be eligible for medical coverage through their employer in 2024? (If they will not be employed in 2024, answer No.)   | <input type="checkbox"/>            | <input type="checkbox"/> |
| 3. Will their employer offer at least one medical plan that serves their county of residence in 2024?  | <input type="checkbox"/>            | <input type="checkbox"/> |
| 4. Have they chosen not to enroll in their employer's medical (including SEBB) coverage in 2024?   | <input type="checkbox"/>            | <input type="checkbox"/> |
| 5. Will the coverage offered by their employer in 2024 not be through the PEBB Program or a TRICARE plan? (Answer Yes if their employer does not offer PEBB coverage or a TRICARE plan. Answer No if their employer offers PEBB coverage or a TRICARE plan.) | <input type="checkbox"/>            | <input type="checkbox"/> |
| 6. Will their share of the medical premium through their employer be less than \$117.81 per month in 2024?   | <input type="checkbox"/>            | <input type="checkbox"/> |

If you answered No to any of these questions, check No below. You will not be charged the surcharge.

If you answered Yes to all of these questions:

1. Ask your spouse or SRDP for the Summary of Benefits and Coverage (SBC) for all medical plans that:
  - a. Serve their county of residence.
  - b. Have a monthly premium of less than \$117.81 per month for the employee.
2. Use the SBC information to answer the questions in the PEBB Spousal Plan Calculator online tool (address at bottom of page). You will get a Yes or No response from the calculator. Enter this response below.

**!** If you check Yes or leave this section blank, you will be charged the \$50 monthly premium surcharge.

**Does the spouse or SRDP coverage premium surcharge apply to you?** Check one:

**Yes**, I am subject to the \$50 premium surcharge. I completed the *PEBB Spousal Plan Calculator* online.

**No**, I am not subject to the \$50 premium surcharge. If needed, I completed the *PEBB Spousal Plan Calculator*.

PEBB Program to help determine if the premium surcharge applies. I am submitting a printed *PEBB Spousal Plan Calculator*. The PEBB Program will use these to help determine whether my spouse's or SRDP's employer-based group medical is comparable to UMP Classic and whether I am subject to this premium surcharge.

**!** The *PEBB Spousal Plan Calculator* is available at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation) under *Surcharges*. To change your previous attestation, use Benefits 24/7 or the *PEBB Premium Surcharge Attestation Change Form*.

# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

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## Dependents

List eligible dependents you wish to enroll or remove from coverage. Enrolled children must be eligible under PEBB Program rules. This includes children through the month of their 26th birthday (regardless of marital status, student status, or eligibility for coverage under another plan) and dependent children age 26 or older with a disability. You must also provide proof of their eligibility within the PEBB Program's enrollment timelines, or they will not be enrolled. Timelines and a list of documents we will accept to prove eligibility are available on HCA's website at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation). Dependents cannot be enrolled in two PEBB medical or dental accounts at the same time.


If enrolling a state-registered domestic partner's child, extended dependent, or other nonqualified tax dependent, also attach a *PEBB Declaration of Tax Status* to indicate whether they qualify as a dependent for tax purposes. A health plan change is not allowed when adding an SRDP's child due to a special open enrollment event if they are not a tax dependent.

If enrolling an extended dependent, attach a *PEBB Extended Dependent Certification*, a valid court order showing legal custody or guardianship, and a *PEBB Declaration of Tax Status*.

If enrolling a child with a disability age 26 or older, also submit a *PEBB Certification of a Child with a Disability*.

### Relationship to subscriber

- Child
- Stepchild (not legally adopted)
- Extended dependent (attach copy of court order)
- Child with a disability age 26 or older

 If adding more dependents, copy pages 6-7 and attach to this form.

Social Security number	Date of birth	Sex assigned at birth <sup>1</sup>
		Male      Female
Last name		Gender identity <sup>2</sup>
		Male      Female      X
First name		Middle initial      Suffix
Street address (if different from subscriber)		
Address line 2		
City		State
ZIP/Postal code	County	

### Continue coverage

Select all that apply.

- Medical
- Dental

### Add coverage

Select all that apply.

- Medical
- Dental

### Terminate coverage

Select all that apply.

- Medical
- Dental

If terminating coverage, include reason

Termination date

To terminate life and AD&D insurance, call MetLife at 1-866-548-7139.

<sup>1</sup> This field is required for health care services.

<sup>2</sup> Gender X means a gender that is not exclusively male or female. This field is optional and will be kept private to the extent allowable by law. To learn more, visit [hca.wa.gov/gender-x](https://hca.wa.gov/gender-x).

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

### Tobacco use premium surcharge

Response required for dependents age 13 or older enrolling in medical coverage. If you check Yes or do not check any boxes below, you will be charged the \$25-per-account tobacco use premium surcharge in addition to your monthly medical premium. See page 3 for instructions on how to respond.

**Does the tobacco use premium surcharge apply to you?** Check one:

Yes, I am subject to the \$25 premium surcharge. This dependent has used tobacco products in the past two months. (If this is a change to a previous attestation, submit the PEBB Premium Surcharge Attestation Change Form.)

No, I am not subject to the \$25 premium surcharge. This dependent has not used tobacco products in the past two months or has enrolled in or accessed one of the tobacco cessation resources noted on page 3.

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

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Social Security number

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### Changes to an existing account

#### Are you making changes to an existing account?

Yes If Yes, check all changes that apply in this section.

Date of event/change:

No If No, continue to Section 6.

#### Changes you can make anytime

Name change

Address change

Terminate medical coverage for you or your enrolled dependents

Terminate dental coverage for you or your enrolled dependents

Remove dependents from coverage. If removal is due to loss of eligibility (divorce, annulment, dissolution, or dependent ceasing to be eligible as a child), the PEBB Program must receive this form **no later than 60 days** after the last day of the month the dependent loses eligibility. Coverage will be terminated the last day of the month of loss of eligibility. If applicable, provide your former dependent's new address:

Street address

Address line 2

City

State

ZIP/Postal code

To terminate life and accidental death and dismemberment (AD&D) insurance, call MetLife at 1-833-548-7139.

#### Changes you can make during annual open enrollment

All changes become effective January 1 of the following year. Check the box next to the changes requested.

Add dependents

Remove dependents

Add or change medical plan

Add or change dental plan



## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

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Social Security number

### Changes you can make if an event creates a special open enrollment (SOE)

The PEBB Program only allows changes outside of annual open enrollment when an event creates a special open enrollment. The change must be allowed under the Internal Revenue Code and Treasury regulations and correspond to and be consistent with an SOE event for the subscriber, the subscriber's dependents, or both. The PEBB Program must receive this form and proof of the event **no later than 60 days** after the event occurs.

To enroll a newborn or child whom you, the subscriber, have adopted or have assumed legal responsibility for support ahead of adoption, notify the PEBB Program by submitting the required forms as soon as possible. Doing so ensures timely payment of claims. If adding the child increases the premium, we must receive the required forms **no later than 60 days** after the date of the birth, adoption, or the date the legal responsibility for support is assumed ahead of adoption.

In most cases, the enrollment or change will be effective the first day of the month after the event date or the date we receive the form, whichever is later.

### The following events allow a subscriber to add dependents or change medical or dental plans:

Check the box next to the applicable events below. **Note:** A health plan change is not allowed when adding an SRDP or their child if they are not a tax dependent.

Subscriber or dependent loses other coverage under a group health plan or through health insurance coverage, as defined by the Health Insurance Portability and Accountability Act (HIPAA).

Subscriber has a change in employment status that affects the subscriber's eligibility for their employer contribution toward their employer-based group health plan.

Subscriber's dependent has a change in their own employment status that affects their eligibility or their dependent's eligibility for the employer contribution under their employer-based group health plan.

A court order requires the subscriber or any other individual to provide insurance coverage for an eligible dependent of the subscriber.

Subscriber or dependent enrolls in or loses eligibility for coverage under Medicaid or a state Children's Health Insurance Program (CHIP).

Subscriber or dependent becomes eligible for a state premium assistance subsidy for PEBB health plan coverage from Medicaid or CHIP.

Subscriber or dependent enrolls in or loses eligibility for Medicare or enrolls in or terminates enrollment in a Medicare Advantage plan or Medicare Part D plan.

Child becomes eligible as an extended dependent through legal custody or legal guardianship. Also submit a *PEBB Extended Dependent Certification* and *PEBB Declaration of Tax Status* to indicate whether they qualify as a dependent for tax purposes, available at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation).

Marriage, registering a state-registered domestic partnership as defined by Washington Administrative Code (WAC) 182-12-109, birth, adoption, or assuming a legal obligation for support ahead of adoption. You must also submit a *PEBB Declaration of Tax Status* if adding a state-registered domestic partner or their child to indicate whether they qualify as a dependent for tax purposes.

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

### The following events allow a subscriber to add dependents:

Subscriber or dependent has a change in enrollment under another employer-based group health plan during its annual open enrollment that does not align with the PEBB Program's annual open enrollment.

Subscriber's dependent has a change in residence from another country to within the United States or from the United States to another country, and that change resulted in the dependent losing their health insurance.

### The following events allow a subscriber to change medical or dental plans:

Subscriber or dependent has a change in residence that affects health plan availability. **Note:** If the subscriber's current dental plan does not have available providers within 50 miles of the subscriber or the dependent's new residence, the subscriber may select a new dental plan.

Subscriber or dependent's current medical plan becomes unavailable because the subscriber or enrolled dependent is no longer eligible for a health savings account.

Subscriber or dependent experiences a disruption of care for active and ongoing treatment that could function as a reduction in benefits for the subscriber or their dependent (requires approval by the PEBB Program).

## 6

### Medical plan selection

Contact the plans with questions about benefits and providers. Their contact information is located on page 14.

Choose one medical plan.

#### **Kaiser Foundation Health Plan of the Northwest<sup>1</sup> (Kaiser Permanente NW)**

Kaiser Permanente NW Classic

Kaiser Permanente NW Consumer-Directed Health Plan

#### **Kaiser Foundation Health Plan of Washington<sup>1</sup> (Kaiser Permanente WA)**

Kaiser Permanente WA Classic

Kaiser Permanente WA Consumer-Directed Health Plan

Kaiser Permanente WA SoundChoice

Kaiser Permanente WA Value

#### **Uniform Medical Plan (UMP), administered by Regence BlueShield and Washington State Rx Services**

UMP Classic

UMP Select

UMP Consumer-Directed Health Plan

UMP Plus–Puget Sound High Value Network<sup>2</sup>

UMP Plus–UW Medicine Accountable Care Network<sup>2</sup>

1. Kaiser Foundation Health Plan of the Northwest offers plans in Clark and Cowlitz counties in Washington and select counties in Oregon.
2. These plans have a specific service area. If you move out of the service area, you must change your plan. You must notify the PEBB Program no later than 60 days after you move or you will be enrolled in a medical plan.

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

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### Dental plan selection

Choose one dental plan. Before you enroll, make sure the provider you want to use accepts the specific plan and group you choose. Plan contact information is on page 14.

#### Preferred Provider Organization (PPO)

**Uniform Dental Plan**, administered by Delta Dental of Washington. (Group #03000)

You can choose any dental provider and change providers at any time. Your out-of-pocket costs will be lower if you use a preferred provider.

#### Managed-Care Plans (limited network)

**DeltaCare**, administered by Delta Dental of Washington. (Group #03100)

You must select a primary care dentist in the DeltaCare network.

**Willamette Dental of Washington** (Group WA 82), administered by Willamette Dental of Washington, Inc.

You must select and receive care from a primary care dental provider in the Willamette Dental Group network.

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### Life and accidental death and dismemberment (AD&D) insurance

**Yes**, I wish to continue the life and AD&D insurance I had as an employee. I understand I will need to pay MetLife for basic life insurance and basic AD&D insurance, in addition to any supplemental life and supplemental AD&D insurance I have while on PEBB Continuation Coverage (Unpaid Leave). (If you wish to decrease your supplemental life and/or AD&D insurance amounts while on PEBB Continuation Coverage (Unpaid Leave), please call MetLife at 1-866-548-7139.)

**No**, I do not wish to continue the life and AD&D insurance I had as an employee. I understand I must reapply for supplemental life insurance and AD&D insurance when I regain eligibility, and I must submit evidence of insurability to MetLife for supplemental life insurance. I understand that MetLife must receive my *MetLife Enrollment/Change Form* through MetLife's MyBenefits portal at [mybenefits.metlife.com/wapebb](https://mybenefits.metlife.com/wapebb) **no later than 31 days** after the date I regain eligibility.

 Carrier contact information is on page 14.

# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

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Social Security number

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## Long-term disability (LTD) insurance

This section applies only to employees on approved educational leave, or who are called to active duty in the uniformed services as defined under Uniformed Services Employment and Reemployment Rights Act (USERRA).

### Current enrollment with employing agency

Employer-paid LTD coverage (\$2.10/month)

Employee-paid LTD coverage (select a plan)

50-percent coverage

60-percent coverage

### Desired enrollment while self-paying

I wish to keep the same employer-paid LTD insurance I had as an employee and increase the employee-paid LTD coverage level from 50 percent to 60 percent. I understand I must submit evidence of insurability to Standard when increasing employee-paid LTD coverage level from 50 percent to 60 percent.

Initials

I wish to keep the same employer-paid LTD insurance I had as an employee and decrease the employee-paid LTD coverage level from 60 percent to 50 percent.

Initials

I wish to keep the same employer-paid LTD insurance I had as an employee and decline the employee-paid LTD coverage. I understand I must reapply for the employee-paid LTD insurance and submit evidence of insurability to Standard for approval when I regain eligibility for the employer contribution. I understand my employing agency must receive the required enrollment forms **no later than 31 days** after the date I regain eligibility.

Initials

I do not wish to keep the LTD insurance I had as an employee. I understand I must reapply for the employee-paid LTD insurance and submit evidence of insurability to Standard for approval when I regain eligibility for the employer contribution. I understand my employing agency must receive the required enrollment forms **no later than 31 days** after the date I regain eligibility.

Initials

I wish to keep the same coverage I had as an employee.

Initials

# 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

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## Signature

I have received and read the *PEBB Continuation Coverage Election Notice*, including any appendices. By submitting this form, I declare that the information I have provided is true, complete, and correct. If it isn't, or if I do not update this information within the timelines in PEBB Program rules, to the extent permitted by federal and state laws, I must repay any claims paid by my health plans. My dependents and I may also lose PEBB insurance benefits as of the last day of the month we were eligible.

To the extent permitted by law, the PEBB Program may retroactively terminate coverage for me and my dependents if I intentionally misrepresent eligibility, or do not fully pay premiums when due. In addition, I understand that it is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of PEBB Program benefits.

If I send payment, this does not mean that I will be automatically enrolled in PEBB insurance coverage. The PEBB Program will verify eligibility for my dependents and me. If we do not qualify, I will receive a refund. I understand

I am responsible for paying any applicable tobacco use premium surcharge and spouse or state-registered domestic partner coverage premium surcharge, in addition to my monthly medical premium.

If I enroll in a consumer-directed health plan with a health savings account (HSA), I must meet HSA eligibility conditions. I understand that the PEBB Program will direct a portion of my monthly premium to an HSA on my behalf based on the information I have provided, and that there are limits to these contributions and my HSA contributions (if any) under federal tax law.

I understand that my enrollment and my dependents' enrollment are subject to me abiding by all applicable deadlines and PEBB Program rules and policies. Failure to comply with applicable deadlines and PEBB Program rules and policies may result in my benefits selection being rejected. This form replaces all *PEBB Continuation Coverage (Unpaid Leave) Election/Change* forms previously submitted to the PEBB Program.

Please sign, date, and keep a copy for your records.

Subscriber's signature

Date

### Form return

Submit form and documentation using one of the methods below:

#### Mail to:

Washington State Health Care Authority  
PO Box 42684  
Olympia, WA 98504-2684

#### If payment is enclosed, make it payable to Health Care Authority and mail to:

Washington State Health Care Authority  
PO Box 42691  
Olympia, WA 98504-2691

#### Secure message:

Send us a secure message through HCA Support at [support.hca.wa.gov](https://support.hca.wa.gov), a secure website that allows you to log in to your own account to communicate with us. You will need to set up a SecureAccess Washington (SAW) account to use this option.

#### Fax to:

360-725-0771

HCA is committed to providing equal access to our services. If you need an accommodation, or require documents in another format, call the PEBB Program at 1-800-200-1004 (TRS: 711) or visit [hca.wa.gov/about-hca/nondiscrimination-statement](https://hca.wa.gov/about-hca/nondiscrimination-statement).

**HCA's privacy notice:** We will keep your information private as allowed by law. To see our Privacy Notice, go to HCA's website at [hca.wa.gov/pebb-continuation](https://hca.wa.gov/pebb-continuation).

## 2024 PEBB Continuation Coverage (Unpaid Leave) Election/Change

Subscriber's last name

Social Security number

### PEBB Program contractors



Do not send forms to the addresses below. This information is only for your reference.

#### Medical

##### **Kaiser Foundation Health Plan of the Northwest**

500 NE Multnomah St., Suite 100  
Portland, OR 97232-5398  
1-503-813-2000 (TRS: 711)

##### **Kaiser Foundation Health Plan of Washington**

1300 SW 27th Street  
Renton, WA 98057  
1-866-648-1928  
TTY: 1-800-833-6388

##### **Uniform Medical Plan**, administered by Regence BlueShield (for medical benefits)

PO Box 1106  
Lewiston, ID 83501-1106  
1-888-849-3681 (TRS: 711)

##### **Uniform Medical Plan**, administered by Washington State Rx Services (for prescription drug questions)

PO Box 40168  
Portland, OR 97240-0168  
1-888-361-1611 (TRS: 711)

#### Dental

**DeltaCare**, administered by Delta Dental of Washington  
400 Fairview Ave. N., Suite 800  
Seattle, WA 98109-5371  
1-800-650-1583  
TTY: 1-800-833-6384

##### **Uniform Dental Plan**, administered by Delta Dental of Washington

400 Fairview Ave. N., Suite 800  
Seattle, WA 98109-5371  
1-800-537-3406  
TTY: 1-800-833-6384

##### **Willamette Dental of Washington, Inc.**

6950 NE Campus Way  
Hillsboro, OR 97124-5611  
1-855-433-6825 (TRS: 711)

#### Life insurance

##### **Metropolitan Life Insurance Company (MetLife)**

200 Park Avenue  
New York, NY 10166  
1-866-548-7139

#### Long-term disability insurance

##### **Standard Insurance Company**

900 SW Fifth Avenue  
Portland, OR 97204-1282  
1-800-368-2860