



APPLE HEALTH (MEDICAID) MANUAL REVISION

Revision #	005
Chapter / Section	50-540 Apple Health for the Medically Needy (MN) – Spend down – Changes of Circumstance
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Summary of Revision

The addition of new information under Worker’s Responsibilities titled “When the Head of Household/Primary Applicant Passes Away”.

Apple Health (Medicaid) Manual revision via track changes:

Deceased Heads of Households (HOHs)

When the HOH of a MAGI passes away, go to Healthplanfinder to report a change and remove the Primary Applicant (PA). This will close the deceased’s MAU as of the date of death.

If there are other active individuals receiving WAH under the deceased PA, those AUs will also close, but with advance and adequate notice.

When there is a surviving spouse and other dependents who are receiving WAH and there is enough information to re-determine eligibility, start a new application with the surviving spouse as the HOH and include the other dependents. Submit the application. Send them a general correspondence letter with the following text:

“Please accept our condolences for your loss. Based on the information we had on your household’s previous application, we have opened coverage with you as the head of household on a new application. If any of the information has changed or is incorrect, please create or log in to your Healthplanfinder account at www.wahealthplanfinder.org to correct the information. You may also call the Health Benefit Exchange call center at 1-855-923-4633 to report the change and update your application.”

If there is not enough information to re-determine eligibility, start an application, submit it, and request the needed information from the individual.

If there is no surviving spouse or the surviving spouse was not receiving WAH, those closed from MAGI will automatically receive a letter telling them to reapply.