

Juvenile Service Divisions Medicaid Administrative Claiming program FAQ

This document answers frequently asked questions from juvenile courts and juvenile service divisions interested or participating in the Juvenile Service Divisions Medicaid Administrative Claiming (MAC) program.

Operational and general questions

What is Medicaid Administrative Claiming?

MAC is a program available for governmental entities that interact with individuals who are, or may be, eligible for Washington Apple Health (Medicaid). Partial reimbursement is available for the time that governmental entities spend:

- Helping individuals apply for Apple Health, including renewals and explaining the Apple Health program.
- Helping individuals access Apple Health services.
- Referring individuals and families to behavioral health treatment if it is medically necessary and directly relates to the client's care.
- Participating in Medicaid program planning and development activities such as identifying gaps or duplication of medical, dental, mental health and family planning services and developing strategies to improve the delivery and coordination of these services.

What is the difference between the Health Care Authority's Reentry Initiative and the Juvenile Service Divisions MAC program?

Juvenile Service Divisions MAC provides federal reimbursement to governmental entities that interact with youth who are, or may be, eligible for Apple Health.

HCA's Reentry Initiative is available to carcel facilities and provides essential Apple Health services for eligible incarcerated individuals up to 90 days before their release.

Are direct medical services covered under this program?

No, this program is for administrative activities related to Medicaid services only.

How can I participate?

To participate in the program, you must:

- Be a governmental entity.
 - Contract with the Health Care Authority (HCA).
 - Participate in a time study designed to identify the percentage of time you spend performing the Medicaid administrative activities listed above.
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Does this program assist incarcerated populations?

No, this program does not assist incarcerated populations. This program only targets the youth population who are on probation.

Is this program for county courts only?

No, this program is for all government entities that help provide services to the youth probation population.

How do we track our time spent on Medicaid related activities?

Selected and approved individuals will participate in a random moment time study (RMTS) administered by ForHealth Consulting at UMass Chan Medical School.

What is HCA's role in managing the MAC program?

HCA manages the MAC program and is responsible for program oversight and monitoring.

What are my responsibilities for running the MAC program?

Each contractor assigns a MAC coordinator to run their MAC program. Your MAC coordinator is responsible for ensuring their program is in compliance with federal and state requirements for managing a federal award, monitoring MAC time study operations, and preparing a quarterly MAC invoice.

Funding

What and how much is reimbursed?

HCA partially reimburses federal funds for the eligible staff salary and benefits expended while performing MAC activities. Only the portion of these costs that is confirmed as Medicaid is allowable for federal reimbursement.

Reimbursement uses the federal financial participation (FFP) rate. MAC FFP is 50 percent (or 75 percent) of eligible quarterly expenses after they are reduced by:

- The time study results (percent of time documented as Medicaid).
- The percent of individuals served who are Medicaid eligible. (MER)
- The federal financial participation rate.

What are the rules for what we can do with our reimbursement?

These are not grant funds. MAC contractors are reimbursed for actual expenses they incur during a fiscal quarter and there are no restrictions on how MAC reimbursement funds can be used.

How much can we expect to receive?

The amount of your reimbursement depends on the number of participants in the time study, time spent on Medicaid administrative activities, and what your overall Medicaid eligible population is.



What type of funds can be used to claim MAC reimbursement?

To receive federal reimbursement, allowable MAC expenses must be supported by certified public expenditure (CPE) funding: eligible state or local funds whose scope is unrestricted and under the direct control of the contractor. Each quarter, MAC contractors must confirm the CPE funding used to support their eligible MAC expenses.

Training and resources

What does training look like?

HCA is responsible for training the MAC coordinator assigned to the program. We will ensure they understand their role, provide an overview of the RMTS system, understand the importance of time study components and compliance, claiming process, and accessing system reports.

Time study participants are required to complete initial online training in the system prior to answering their first moment and then annually every year after.

Where do I get more information about the MAC program?

Learn more at [HCA Juvenile Service Divisions MAC page](#).

