

LHJ MAC Workgroup:		
<input checked="" type="checkbox"/> Jon Brogger (HCA)	<input type="checkbox"/> Jennifer Inman (HCA)	<input type="checkbox"/> Katherine Tillman (HCA)
<input type="checkbox"/> Hansine Fisher (HFA)	<input checked="" type="checkbox"/> Carrie Riemann (HFA)	<input checked="" type="checkbox"/> Leslie Hopkins (PHSKC)
<input checked="" type="checkbox"/> Annie Goodwin (Benton-Franklin/Asotin)	<input checked="" type="checkbox"/> April Fisk (Kitsap)	<input checked="" type="checkbox"/> Cathy Mortell (Tacoma-Pierce)
<input type="checkbox"/> John Abplanalp (Lewis)	<input checked="" type="checkbox"/> Lorri Vining (Whatcom)	<input type="checkbox"/> Theresa Adkinson (Grant)
Consortium 1 & 2:		
<input checked="" type="checkbox"/> Public Health of Seattle/King County		
Consortium 5:		
<input checked="" type="checkbox"/> Tacoma-Pierce County Health Dept	<input checked="" type="checkbox"/> Spokane Regional Health District	
Consortium 6:		
<input checked="" type="checkbox"/> Asotin County Health District	<input checked="" type="checkbox"/> Kitsap Public Health District	<input checked="" type="checkbox"/> Snohomish Health District
<input checked="" type="checkbox"/> Whatcom County Health Dept		
Consortium 9:		
<input checked="" type="checkbox"/> Chelan-Douglas Health District	<input type="checkbox"/> Lewis County Public Health	<input type="checkbox"/> Okanogan County Public Health
<input type="checkbox"/> Pacific County Public Health	<input checked="" type="checkbox"/> Thurston County Public Health	<input checked="" type="checkbox"/> San Juan County Public Health
Consortium 10:		
<input checked="" type="checkbox"/> Adams County Health Department	<input checked="" type="checkbox"/> Benton-Franklin Health District	<input checked="" type="checkbox"/> Jefferson County Public Health
<input checked="" type="checkbox"/> Kittitas County Public Health	<input checked="" type="checkbox"/> NE Tri-County Health District	
Consortium 11:		
<input checked="" type="checkbox"/> Clark County Public Health	<input type="checkbox"/> Grant County Health District	<input checked="" type="checkbox"/> Island County Health Dept
<input checked="" type="checkbox"/> Mason County Public Health	<input type="checkbox"/> Yakima Health District	
Consortium 12:		
<input checked="" type="checkbox"/> Clallam County Health and Human Svcs	<input checked="" type="checkbox"/> Columbia County	<input checked="" type="checkbox"/> Garfield County
<input type="checkbox"/> Klickitat County Public Health	<input checked="" type="checkbox"/> Skagit County	<input checked="" type="checkbox"/> Skamania County
<input type="checkbox"/> Walla Walla County Health Dept		
Please Register for the webinar:	Register at: <a href="https://attendee.gotowebinar.com/register/3568395021445390604">https://attendee.gotowebinar.com/register/3568395021445390604</a>	
	<p><b>TO USE YOUR COMPUTER'S AUDIO:</b> When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.</p> <p><b>TO USE YOUR TELEPHONE:</b> If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below. United States: +1 (415) 655-0060 Attendee Access Code: 183-039-541</p>	
<b>Desired Outcome:</b>	✓ Program updates, question and answers.	

Agenda Items	Lead	Comments	Summary Meeting Notes
Welcome	Jon	Attendance is tracked via webinar registration.	

Quarterly Invoice Review Status	Jon	Update on review progress for 2018/2019 invoices.	<p>HCA is currently reviewing Q419 invoices.</p> <p>LHJs who have not yet certified their 2018/2019 invoices should contact HCA to discuss options for extension.</p>
Q418 MAC Invoice Deadline	Jon	The final deadline for Q418 invoices is 7/1/2020.	<p>Q418 is nearing the federal filing deadline.</p> <p>LHJs who need to take action on their Q418 invoice have been notified by HCA that they must certify by 7/1/2020.</p>
Q120 Invoices and Indirect Cost Certificates	Jon	Q120 invoices are due by 7/30/2020. See Handout: Indirect Cost Rate Certificate.	<p>Q120 invoices must be certified by 7/30/2020.</p> <p>LHJs are required to submit a 2020 indirect cost rate certificate as back-up to their Q120 invoice.</p> <p>Locate the indirect cost rate <a href="#">form</a> on HCA's LHJ MAC <a href="#">website</a> under "Billing and Required Documents".</p> <p>If you are unable to locate the form, contact HCA for assistance.</p> <p><b>Question:</b> Do you just need the certificate, not a copy of the approved indirect paperwork from the cognizant agency?</p> <p><b>Response:</b> Only the completed, uploaded certificate is required. Additional documentation may be included with the invoice but is not required.</p>
Q320 New Participant Training	Carrie	Q320 New Participant Training is due by 6/17/20.	<p>New RMTS participants should certify their online training by 6/17/20 for the Q320 RMTS. Staff can be included in the list of RMTS participants if they have not completed the training but it must be certified prior to July 1<sup>st</sup>.</p> <p><b>Question:</b> If a participant does not complete the training by 6/17 can they be included in the RMTS?</p> <p><b>Response:</b> Yes. Participants must complete the training before they are able to answer their RMTS, so they must be complete it by 7/1 or risk having invalid moments. If a participant will not be able to complete the training by 7/1 the Coordinator may want to remove them from the participant list prior to certification.</p>

Q320 Participant List Certification	Carrie	Q320 Participant List Certification is due by 6/22/20.	Coordinators should review their participant lists and must submit the certification by COB 6/22/20.
COVID-19 Invoicing Updates	Carrie	COVID-19 training guidance (including an FAQ) is in development and will be updated as activities associated with the pandemic continue to evolve.	COVID-related fiscal trainings were completed last week. An FAQ based on these sessions is being developed. Coordinators who were unable to attend are encouraged to contact Carrie to set up additional sessions. LHJs will be able to claim the COVID-related expenses outlined in the training beginning with their Q120 invoice.
Quarterly Consortium Calls	Leslie	Quarterly Consortium Calls are scheduled for 7/16 at 11am, 7/21 at 3pm, 7/22 at 9am.	Topics include: Code 14 examples, HIV Case Management Program Guide and Narcan Program Guide and a COVID-19 update.
Comments/Questions	All	Open for any comments/questions.	
<p>Access the MAC LHJ Coordinator Manual at HCA's <a href="https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf">website</a> or paste this URL into your browser's address bar:  <a href="https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf">https://www.hca.wa.gov/assets/billers-and-providers/19-050.pdf</a></p>			
<p><b>Next Meeting: 7/20/2020 3:30pm-4:00pm</b></p>			