


Title: Verifying legal union’s residency status

New SEBB Program Administrative Policy 33-1

Contact:	Policy and Rules Coordinator, ERB Division	Effective:	October 1, 2019
		Rescinded:	
Associated RCW:	26.04.260	Supersedes:	
Associated SEB Board Policy Resolutions:			
Associated WAC:	182-31-140		
Assoc. fed law/reg:		Owner:	Policy, Rules, & Compliance Manager, ERB Division
Associated Procedures:			
Associated Forms & Communication		Approved by:	
		Position:	Director of the SEBB Program
		Date approved:	August 30, 2019

Purpose:

This policy clarifies which documents the School Employees Benefits Board (SEBB) Program considers valid for establishing state residency for subscribers who are in a legal union as defined in RCW 26.04.260 that is substantially equivalent to marriage in Washington State.

Policy:

1. Effective January 1, 2020, the SEBB Program requires subscribers with a legal union from another state to provide documents to verify their state residency.
2. Based on RCW 26.04.260 the subscriber’s partner or spouse of a legal union from another state will only be eligible for SEBB benefits for one year after becoming a permanent resident of Washington State. The subscriber’s partner or spouse would lose their eligibility for SEBB benefits if a marriage does not occur before the end of that one year.
3. Table 33-1 shows a list of valid documents the SEBB Program will use to establish state residency.

Document(s) needed to verify state residency	
Provide one of these documents	A current voter's registration card
	A state driver's license
	A resident hunting and fishing license
	A state vehicle registration
	A current state income tax form
Provide any two of these documents	A current federal income tax return with the home address
	Bank accounts with the subscriber's home address (black out the account number and financial information)
	Utility bill with the subscriber's home address
Notes	
1. Copies of any of the documents referenced within this table are acceptable 2. Other documents may also be used to verify state residency	

Table 33-1