



NOTICE OF COMPETITIVE SOLICITATION

HCA Solicitation #2024

SOLICITATION TITLE: Fetal Alcohol Spectrum Disorder Support Groups

SOLICITATION BUDGET: \$250,000

SOLICITATION POSTING DATE: 12/20/2024

RESPONSE DUE DATE: 1/17/2025

Find the full solicitation on [Washington's Electronic Business Solution \(WEBS\)](#). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which may put them at a disadvantage.

Estimated Schedule of Procurement Activities

Issue Request for Proposals	12/20/2024
Pre-Proposal Conference	12/27/2024 - 10:00 AM
Bidder Questions Due	1/6/2025 - 5:00PM
HCA Answers Posted*	1/9/2025
Interested Subcontractor Responses Due	01/10/2025
Interested Subcontractor List Posted*	1/13/2025
Complaints Due (if applicable)	1/10/2025
Proposals Due	1/17/2025 - 5:00pm
Evaluate Proposals*	1/1-7/2025
Announce "Apparent Successful Bidder" via WEBS*	1/29/2025
Debrief Request Deadline (<i>3 Business Days after the ASB announcement</i>)	2/3/2025
Negotiate Contract	2/4-14/2025
Begin Contract Work	2/21/2025

Purpose and Objectives

The Washington State Health Care Authority, hereafter called "HCA," is initiating this Request for Proposals (RFP) to non-profit entities with expertise in Fetal Alcohol Spectrum Disorders (FASD) and experience in supporting parents and caregivers in order to offer free support groups for individuals living with FASD and their parents and caregivers statewide.

HCA intends to award one contract to provide the services described in this RFP. However, HCA encourages entities who are able to provide these services but are not able to do so on a statewide level, to submit their interest as an Interested Subcontractor, refer to Section 2.2, Interested Subcontractor List, for further details.

Minimum Qualifications

- Licensed to do business in the state of Washington or provide a commitment that if chosen as the Apparent Successful Bidder they will become licensed in Washington within 30 calendar days of being selected as the Apparent Successful Bidder.
- Registered as a non-profit organization in the state of Washington.
- Experience with fetal alcohol spectrum disorders (FASD).
- Experience in supporting parents and caregivers of those with FASD.
- Ability to provide support groups on a statewide basis with in-person, virtual, and/or hybrid options. Utilizing subcontractors is acceptable.

Solicitation Coordinator

Name	Tiffany Bryden
E-Mail Address	HCAProcurements@hca.wa.gov

WEBS Commodity Codes:

918-03 Alcohol and Drug Abuse Consulting Services

918-27 Community Development Consulting

918-38 Education and Training Consulting

918-67 Human Services Consulting (To Include Mental Health Consulting Services)

948-07 Administration Services, Health

948-33 Disease Prevention and Control Services, Non-Contagious (See 948-92 for Vaccination Services)

948-37 Experimental Medical Services

948-47 Health Care Center Services

948-48 Health Care Services (Not Otherwise Classified)

948-76 Psychologists/Psychological and Psychiatric Services (Including Behavioral Management Services)

948-86 Therapy and Rehabilitation Services

952-06 Alcohol and Drug Prevention

952-13 Big Brother, Big Sister, and Similar Type Program Services

952-15 Case Management

952-17 Child Abuse: Identification, Treatment, and Prevention (Including Sexual Abuse)

952-21 Counseling

952-22 Community Service Campaigns (Anti-Litter Programs, etc.)

952-23 Court Intervention Services

952-43 Family and Social Services (Including Shopping and Buying Services)

952-55 Homelessness Prevention Services

952-59 Human Services (Not Otherwise Classified)

952-62 Mental Health Services: Vocational, Residential, Etc.

952-83 Summer Youth Program

952-85 Support Services

952-90 Training and Instruction (For Clients, Not Staff)

952-95 Youth Care Services

958-56 Health Care Management Services (Including Managed Care Services)

958-60 Incentive Management Program Services (Safety, etc.)

Submit any questions or concerns regarding this solicitation to the Solicitation Coordinator shown above.