



**As Needed Project Management Services
RFP No. 2020HCA6
Revisions
Amendment # 3
May 7, 2020**

HCA amends the RFP No. 2020HCA6 with the revisions below as attached to this memo.

This Amendment #3 amends the Schedule of Procurement Activities, and Oral Presentation Instructions.

Revision 1: Section 2.2 Estimated Schedule of Procurement Activities amended.

Purpose of Revision: Due to the continued COVID19 impact on the business of operation, HCA has determined to extend the Procurement Schedule to allow more time for Oral Interview preparation. Therefore the Procurement Schedule is amended as follows:

2.2 ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES

Evaluate Proposals	4/17/2020-5/8/2020
Determine Finalists to move forward to Oral Interviews and send notifications via email. Notify the unsuccessful Bidders via email	5/15/2020
Schedule Oral Interviews with Finalists	5/22/2020
Conduct Oral Interviews with Finalists	6/1/2020-6/18/2020
Announce "Apparent Successful Bidder(s) " and send notification via e-mail to unsuccessful Bidders	6/30/2020
Bidders to request Debriefing by	7/6/2020
Hold Debriefing Conferences (if requested)	7/8/2020-7/9/2020
Negotiate Contract	7/6/2020- 7/22/2020
Begin Contract Work	7/24/2020 or DOE

Revision 2: Section 4.3 Oral Presentations amended.

Purpose of Revision: Due to the continued COVID19 impact on the business of operation, HCA has determined to make appropriate accommodations to allow bidders and the proposed staff to actively participate in Oral Interviews during the Stay Home, Stay Healthy mandate. Therefore the Oral Presentations is amended as follows:

4.3 ORAL PRESENTATIONS

After evaluating the written proposals HCA will elect to schedule oral presentations of the top-scored Bidders in each identified skill areas. HCA will contact the skill areas top-scoring firm(s) from the written evaluation to schedule a date, time, and location. Commitments made by the Bidder at the oral interview, if any, will be considered binding. The Bidders proposed staff in the Proposal will be



required to participate in the oral presentations. HCA will hold the scheduled oral interviews virtually, via Skype. Bidders and their proposed staff at minimum must have audio Skype capability and highly encouraged video Skype capability. Video Skype maybe requested by HCA to be part of the oral presentations.

The scores from the written proposals and the oral presentations will be combined together to determine the Apparent Successful Bidder(s).

NOTE: As a reminder, the only one authorized to communicate to potential bidders on the Solicitation is Lyudmila Kozlova, other communications may be grounds for disqualification.