



STATE OF WASHINGTON

Charter of the Governor's Indian Health Advisory Council

Adopted August 14, 2019

- I. Purpose:** In accordance with RCW 43.71B.020 (3), the Governor's Indian Health Advisory Council (Advisory Council) is established to:
- a. Adopt the biennial Indian Health Improvement Advisory Plan, prepared and amended by the reinvestment committee of the Advisory Council as described in RCW 43.71B.030, no later than November 1 of each odd-numbered year, beginning in 2021;
 - b. Address current or proposed health or health-care related policies or actions that have tribal implications are that are not able to be resolved at the agency level;
 - c. Facilitate better understanding among Advisory Council members and their support staff of the Indian health system, American Indian and Alaska Native health disparities, historical trauma, and tribal sovereignty and self-governance;
 - d. Provide oversight of contracting and performance of service coordination with organizations or contracting entities (as defined in RCW 70.320.010) in order to address their impacts on services to American Indians and Alaska Natives and relationships with Indian health care providers; and
 - e. Provide oversight of the Indian Health Improvement Reinvestment account, ensuring that the amounts expended are consistent with the advisory plan adopted by the Advisory Council.
- II. Membership:**
- A. Generally. In accordance with RCW 43.71B.020 (1) , the Advisory Council has fifty-one (51) members as follows:
1. **State Agencies:** One member of the executive leadership team from each of the following agencies: Department of Children, Youth, and Families; Department of Commerce; Department of Corrections; Department of Health; Department of Social and Health Services; Health Care Authority (HCA); Office of the Insurance Commissioner; Office of the Superintendent of Public Instruction; and Washington Health Benefit Exchange (9 persons) - non-voting members
 2. **Tribes:** One individual from each tribe in Washington State, designated by the tribal legislative body, who is either the tribe's American Indian Health Commission for Washington State (Commission) delegate or an individual specifically designated by the tribe for this role, or his or her designee (29 persons) - voting members
 3. **Indian Health Service:** The chief executive officer of the Indian Health Service (IHS) Portland Area Office and each IHS Service Unit in Washington State, or his or her designee (4 persons) - non-voting members
 4. **Urban Indian Organizations:** The chief executive officer of each urban Indian organization in Washington State or his or her designee who may be the urban

Indian organization's Commission delegate (2 persons) - voting members

5. **American Indian Health Commission:** The executive director of the Commission or his or her designee (1 person) - non-voting member
 6. **Northwest Portland Area Indian Health Board:** The executive director of the Northwest Portland Area Indian Health Board (Board) or his or her designee (1 person) - non-voting member
 7. **Legislature:**
 - a. One member from each of the two largest caucuses of the House of Representatives, appointed by the Speaker of the House of Representatives, or his or her designee (2 persons) - voting members
 - b. One member from each of the two largest caucuses of the Senate, appointed by the President of the Senate, or his or her designee (2 persons) - voting members
 8. **Governor's Office:** One individual representing the governor's office (1 person) - voting member
- B. **Changes to Membership.** Any designations or changes to designations must be delivered to the HCA tribal liaison or his or her designee.

III. Reinvestment Committee:

- A. In accordance with RCW 43.71B.020 (4), the reinvestment committee shall be comprised of:
 1. The following voting members:
 - a. Every Advisory Council member who represents a tribe or an urban Indian organization; and
- B. The following non-voting members:
 - b. Every non-voting member of the Advisory Council.

IV. Meetings

- A. **Action:** The Advisory Council may take action only by resolution duly approved by the Advisory Council.
- B. **Frequency and Location:** In accordance with RCW 43.71B.020 (2), the Advisory Council will meet at least three times per year when the legislature is not in session, with one meeting to be hosted by HCA and the other two meetings to be hosted by tribes or non-tribal Indian health care providers, or, if no tribe or non-tribal Indian health care provider is able to host, then by a member's state agency. Members of the Advisory Council may participate in a meeting of members by means of a conference telephone or similar communications equipment, including but not limited to online meetings, by means of which all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.
- C. **Minutes:** As the support agency for the Advisory Council, HCA will be responsible for preparing the minutes of each meeting and distributing such minutes to members of

the Advisory Council no later than one (1) week prior to the next Advisory Council meeting. Only minutes approved by the Advisory Council may serve as a written record of Advisory Council meetings.

- D. Protocols:** During Advisory Council meetings, the following protocols will be adhered to:
1. Only the person recognized by the meeting chair or meeting facilitator may speak at any given time;
 2. All comments will be made through the meeting chair or meeting facilitator;
 3. All comments will be confined to the current issue;
 4. Members will not engage in conversations that disrupt the meeting; and
 5. Members will respect one another, the sovereignty of tribal governments and the U.S. federal and state governments, and cultural difference.
- E. Voting by Members:** Each voting member of this Advisory Council shall, at every meeting of the members, shall be entitled to one vote in person, including online attendance, upon each subject properly submitted to vote.
- F. Quorum:** 12 of the Tribal and UIHP members entitled to vote and 6 members of the rest of the Advisory Council represented in person, including online participation, shall constitute a quorum at a meeting of the members. If less than a quorum of the members entitled to vote is represented at a meeting, a majority of the members so represented may adjourn the meeting from time to time without further notice.
- G. Manner of Acting:** The vote of a majority of the votes entitled to be cast by the members represented in person, including online participation, including online participation, at a meeting at which a quorum is present shall be necessary for the adoption of any matter voted upon by the members, unless a greater proportion is required by applicable provisions of these Bylaws.
- H. Actions Regarding Sovereign Rights of Tribes:** All matters regarding the sovereign rights of Tribes must be determined by consensus among the Tribal delegates.
- I. Rules of Procedure:** All questions on rules of order in conducting Advisory Council meetings shall be determined in accordance with Robert's Rules of Order (11th edition).
- J. Schedule:** In each meeting, the Advisory Council shall establish the date, time, and place of the next two meetings.