Washington State
Health Care Authority

Prescription Drug Affordability Board

Wholesaler data submission guide

Guidance for submitting your data file

1. **Templates.** Use the data templates as described. Please keep the headers as they are and do not rename any of the data fields.
2. **Special characters.** Do not include special characters such as $, -.*, / etc, unless otherwise specified. This will cause errors during data ingestion.
3. **Date formats.** Dates should be reported as YYYYMMDD unless otherwise specified.
4. **Required data fields.** All data fields are required unless otherwise specified.
5. **Nullable.** Do not leave data fields as null or blank unless otherwise specified.
6. **Reporting a value of zero (0).** Do not report a value of 0. We expect integer values to be greater than 0 and decimals are allowed.
7. **Data field.** The lemon-colored cells are formatted to validate the data types. If the data is expected to fill beyond the lemon-colored rows, extend the lemon-colored data field first before entering the data.

Other notes

1. **Technical validation.** Your data file submission will undergo a technical validation process.
2. **Errors.** If errors are found within your file submission, you will be notified and asked to resubmit or clarify inconsistencies.
3. **Changes to the submission guide.** The submission guide will undergo an annual review and is subject to change. If changes do occur, make sure to use the most recent version of the templates for the new formatting.

AWP template

Data Field	Description	Type	Max. Length	Rules	Example
Wholesaler Name	Wholesaler (submitting entity) name. Text response. Repeat the Wholesaler name for all rows.	Text	15	Wholesaler Name should be repeated for all rows.	Wholesaler XYZ
NDC	Do not include special characters such as $, -.*, / etc. This will cause errors during data ingestion. Must contain a value for a drug that is being evaluated. Data requested up to the previous five years or the five most current price changes, whichever is longer.	Integer	11	Must retain leading zeros.	00123456789
AWP Unit Price	Average Wholesale Price for the unit. USD value greater than 0.00. Do not include any special characters other than the decimal point. Cell formatting will automatically add "$." Include only 2 decimal places.	Decimal	12	Greater than 0.00.	$123.45
AWP Packaged Price	Average Wholesale Price for the package. USD value greater than 0.00. Do not include any special characters other than the decimal point. Cell formatting will automatically add "$." Include only 2 decimal places.	Decimal	12	Greater than 0.00.	$123.45
AWP Price Effective Date	Average Wholesale Price effective date. Do not include any special characters (e.g. / or -). Data requested for the previous five years or the five most current price changes, whichever is longer.	Date	8	YYYYMMDD	20251201
AWP Most Current Pricing	Whether or not the line information (AWP pricing) is considered current. Must contain a value of "Y" or "N." A value of "Y" must exist for one NDC (i.e. one NDC must have a value of Y). A value of "Y" cannot exist more than once for each NDC.	Choice	1	Specify "Y" for yes or "N" for no.	Y

Wholesaler net price template

Data Field	Description	Type	Max. Length	Rules	Example
Wholesaler Name	Wholesaler (submitting entity) name. Text response. Repeat the Wholesaler name for all rows.	Text	15	Wholesaler Name should be repeated for all rows.	Wholesaler XYZ
NDC	Do not include special characters such as $, -.*, / etc. This will cause errors during data ingestion. Must contain a value for a drug that is being evaluated. Data requested up to the previous five years or the five most current price changes, whichever is longer.	Integer	11	Must retain leading zeros.	00123456789
Wholesaler Average Unit Price	Decimal number (10.2). USD value greater than 0.00. Do not include any special characters other than the decimal point. Cell formatting will automatically add "$." Include only 2 decimal places.	Decimal	12	Greater than 0.00.	$123.45
Wholesaler Net Unit Price	Decimal number (10.2). USD value greater than 0.00. Do not include any special characters other than the decimal point. Cell formatting will automatically add "$." Include only 2 decimal places.	Decimal	12	Greater than 0.00.	$123.45
Wholesaler Price Effective Date	Average Wholesale Price effective date. Do not include any special characters (e.g. / or -). Data requested for the previous five years or the five most current price changes, whichever is longer.	Date	8	YYYYMMDD	20251201
Wholesaler Most Current Pricing	Whether or not the line information is considered current. Must contain a value of "Y" or "N." A value of "Y" must exist for one NDC (i.e. one NDC must have a value of Y). A value of "Y" cannot exist more than once for each NDC.	Choice	1	Specify "Y" for yes or "N" for no.	Y