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# NOTICE OF COMPETITIVE SOLICITATION

**HCA Solicitation # 2024HCA14**

**SOLICITATION TITLE:** Recovery Audit Contractor

**SOLICITATION POSTING DATE:** 2/14/2025

**RESPONSE DUE DATE:** 3/21/2025

**Find the full solicitation on** [Washington’s Electronic Business Solution (WEBS)](https://pr-webs-vendor.des.wa.gov/). Vendors not registered in WEBS will not receive updates or amendments to the solicitation, which may put them at a disadvantage.

**Estimated Schedule of Procurement Activities**

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| --- | --- |
| Issue Request for Proposals | February 14, 2025 |
| Pre-Proposal Conference | March 3, 2025 – 12 p.m. *Pacific Time* |
| Bidder Questions Due | March 3, 2025 – 2 p.m. *Pacific Time* |
| HCA Answers Posted**\*** | March 11, 2025 |
| Interested Subcontractor Responses Due  | March 13, 2025 |
| Interested Subcontractor List Posted\* | March 14, 2025 |
| Complaints Due (if applicable)  | March 18, 2025 |
| Proposals Due | March 21, 2025 – 2 p.m. *Pacific Time* |
| HCA Evaluate Proposals**\*** | March 24, 2025 – March 31, 2025 |
| Announce “Apparent Successful Bidder” via WEBS\*  | April 4, 2025 |
| Debrief Request Deadline (*3 Business Days after the ASB announcement*) | April 9, 2025 |
| Negotiate Contract | April 11 – April 18, 2025 |
| Begin Contract Work | April 21, 2025 |

**Purpose and Objectives**

The Washington State Health Care Authority, hereafter called “HCA,” is initiating this Request for Proposals (RFP) to solicit Proposals from firms interested in providing the services of a Recovery Audit Contractor (RAC).

This RFP document sets forth the requirements for the HCA RAC program. The resulting Contract will govern how the Contractor will perform audits on payments made to providers and identify Improper Payments. In the HCA RAC program, one (1) provider’s claims universe and/or sample of selected claims is considered one (1) audit. HCA will provide all appropriate data and data sets pertaining to the audit work performed by the Contractor. A full extract of Apple Health data, or access to all Apple Health data, for the purpose of data mining and data analysis is not included in the scope of this RFP. The awarded Contractor’s compensation will be in the form of a contingency fee percentage of the amount recovered from Contractor-identified overpayments and Contractor-identified underpayments to providers that are more than $250. Currently the audit scope is limited to fee-for-service (FFS) but may expand scope to Managed Care Organization (MCO) claims during the term of the Contract.

HCA intends to award one (1) contract to provide the services described in this RFP.

**Minimum Qualifications**

The following are the minimum qualifications for Bidders:

1. Licensed to do business in the state of Washington or provide a commitment that it will become licensed in Washington within 30 calendar days of being selected as the Apparent Successful Bidder.
2. Bidder must have a minimum of three (3) years’ experience providing audit services, including the review of provider claims data, and Credit Balances to identify overpayments and underpayments made to Medicaid or Medicare providers.
3. Bidder must have a minimum of three (3) years’ experience with RAC services, as outlined in 42 CFR 455 Subpart F.

**Solicitation Coordinator**

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| --- | --- |
| Name | Kavya Pendakur |
| E-Mail Address | HCAProcurements@hca.wa.gov  |

**WEBS Commodity Codes**:

918-04 – Accounting/Auditing/Budget Consulting

946-10 – Accounting and Billing Services (Including Payroll Services, 3rd Party Reimbursement for Medicare, Medicaid, Private Insurance, etc.)

946-11 – Accounting Services (Not Otherwise Classified)

946-20 - Auditing

Submit any questions or concerns regarding this solicitation to the Solicitation Coordinator shown above.