
Transitional Post-IBHTF Discharge Housing
RFP No. 2024HCA18
Amendment No. 1

Date Issued: 12/5/2024

To: RFP Bidders

From: Heidi Jones, RFP Coordinator

Purpose: Presentation from 11/26/2024 Pre-Bid Conference;
Bidder Questions and HCA Responses from Pre-Bid Conference and via email

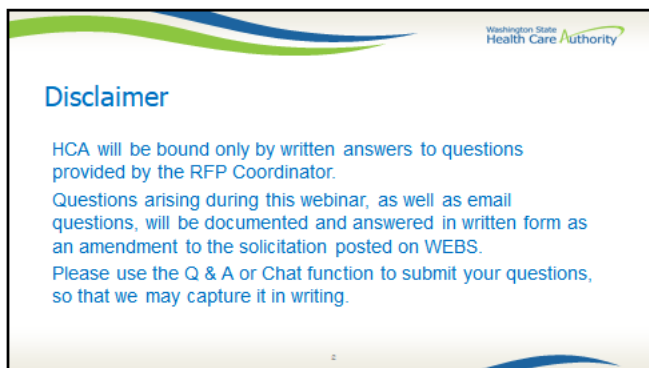
This amendment hereby modifies and is attached to RFP No. 2024HCA18. All other terms, conditions, and specifications remain unchanged.

The above referenced solicitation is amended as follows:

1. Presentation for 11/26/2024 Pre-Bid Conference



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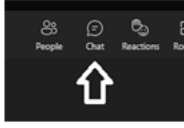


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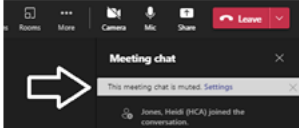
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How to use Teams to participate: type a question

Click the "Chat" button



Enter your question or comment

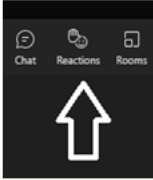


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How to use Teams to participate: raise your hand

Click the "Reactions" button



Click the hand button



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Agenda

- Welcome and Introductions
- WEBS Registration
- Project Overview
- Solicitation Schedule
- Budget Overview
- Evaluation Overview
- Questions/Discussion

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Introductions

- Heidi Jones, RFP Coordinator
- Lisa Belknap, Backup RFP Coordinator
- Rachel Baxter, DBHR Contract Manager
- Liz Venuto, DBHR P-25 Section Supervisor
- Sam Quartey, Budget Analyst

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WEBS Registration

- Registration process in WEBS
- Selecting as many commodity codes that describe the work you do
- When we (state agencies) seek vendors using the same commodity codes, those vendors are notified, and we have the opportunity to connect and contract for work.
- Commodity Codes used for this solicitation:
 - 952-55 Human Services Homelessness Prevention Services
 - 918-67 Human Services Consulting (including Mental Health Consulting Services)
 - 952-74 Referral Services, Human Services
 - 952-21 Counseling, Human Services

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RFP Purpose

- Goal

Identify multiple vendors to serve as transitional post-Intensive Behavioral Health Treatment Facility (IBHTF) discharge housing providers.

- **Post-IBHTF Discharge Housing Provider**
- Potentially at least one (1) on the east side and one (1) on the west side of the Cascade Mountains
- Serves young adults (18-24) who are transitioning out of an IBHTF

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Background

HCA standing up two new facilities, one on each side of the state by 2025.

TAY exiting from a BH SoC, and do not have safe or stable housing identified.

Stay for 90 days while engaged in behavioral health services

Assistance to find safe and stable housing within their community.

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RFP Opportunity

- Multiple contracts
- Funding

Current funding will be provided through June 30, 2025 for startup and ramp up activities, with hopefully an additional three (3) years, contingent on budget approval from the legislature.

- Phase 1 (startup/implementation), Date of Execution through June 30, 2025
- Phase 2 (program monitoring and reporting), July 1, 2025 – June 2028

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Budget Overview

- Cost Proposal within this RFP
- 2024 state proviso
- Legislative budget process for bienniums

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Geographic Reach

- The legislation specified that there would be at least two (2) facilities, one on each side of the state.
 - Transportation
 - Access to opportunities
 - Employment, outpatient behavioral health services etc.
 - Plans to mitigate barriers

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Working with a coalition

- Community housing providers;
- Federally recognized tribes within Washington or tribal organizations that serve American Indians and Alaska Natives in Washington;
- IBHTF Discharge Planners;
- Young Adults with lived experience of behavioral health conditions or Unaccompanied Homelessness or Housing Instability; and/or
- Similar workgroups.

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Eligible Entities

HCA/DBHR may award to entities with the following characteristics:

1. Experience supporting and working with unaccompanied young adults transitioning from IBHTFs in need of safe and stable housing supports and services
2. Experience working with Young Adult coalitions
3. Experience in a leadership capacity working with Young Adults experiencing impacts of the intersectionality of state systems of care
4. Experience connecting Young Adults to behavioral health services.

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Interested subcontractors

- Interested subcontractor submissions are due December 11, 2024.
- Send information to hcaprocurments@hca.wa.gov with the following information:

Interested Subcontractor Name	Subcontractor Contract Name	Contact Address: Phone Number: Email Address:	Summary of capabilities as it relates to the Scope of Work

- HCA will post your information in an amendment by December 13, 2024.

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RFP Schedule – Key Dates

- RFP Released: November 21, 2024
- Questions Due from Bidders: December 4, 2024, 5:00 p.m., PST
- Answers Posted WEBS & HCA Website: December 9, 2024
- **Proposals Due: December 19, 2024, 1:00 p.m., Pacific Time**
- Evaluation Period: December 19, 2024 – January 6, 2025
- ASB Announced: January 16, 2025
- Estimated Contract Start Date: On or around February 1, 2025

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Debrief Process

- **Who:** For any Bidders who were not selected as an ASB.
- **What:** A thirty (30) minute meeting with the RFP Coordinator to review score, how it fit within the overall scores, and evaluator notes.
- **How:** Send request to HCA for a debrief within three (3) days of the announcement.

Individuals may submit a Public Disclosure Request for procurement information at any time.

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Evaluation Overview – Total Points Possible

Evaluation Table – All Scored Items		
Reference	Title	Maximum Points
Exhibit A	Executive Order 18-03	200
Exhibit C	Written Proposal	3,500
Exhibit D	Cost Proposal	1,000
Total Maximum Points without Site Evaluation		4,700
Section 4.2(E)	Site Evaluation <i>(if applicable)</i>	N/A
Total Maximum Points		4,700

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Evaluation Overview – Required Forms

- Bid submissions must include all attachments, completed, and in order
 - ✓ Exhibit A – Bidder Forms & Certifications
 - ✓ Exhibit B – Draft Contract
 - ✓ Exhibit C – Written Proposal
 - ✓ Exhibit D – Cost Proposal (3 Tabs)

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Scoring of Exhibit C, Written Proposal

Responses will be evaluated and scored based on the rubric shown here

Score	Description
10	Far Exceeds Requirements
7	Exceeds Requirements
5	Meets Requirements
3	Below Requirements
1	Substantially Below Requirements
0	No Value

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Scoring of Exhibit D, Cost Proposal

- Fill out three (3) Tabs:
 - Tab 1 – Budget Spreadsheet
 - Tab 2 – Add Definitions, as applicable
 - Tab 3 – Answer questions
- Scoring


Ranking	Score
1 st (Highest)	1,000
2 nd	900
3 rd	800
4 th	700
5 th	600
6 th	500
7 th	400
8 th	0
9 th	0

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Questions



- Please use Chat or Q & A function for questions
- All questions and responses will be documented and posted as an Amendment on WEBS

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THANK YOU!

Heidi Jones
RFP Coordinator
HCAProcurements@hca.wa.gov

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2. Bidder Questions and HCA Answers from Pre-Bid Conference and via email

#	Section	Bidder Questions	HCA Answers
1	1.2, Estimated Schedule of Solicitation Activities 2.4, Interested Subcontractor List	Have the interested subcontractor deadlines already passed?	Per Section 1.2, Estimated Schedule of Solicitation Activities in the RFP, interested subcontractor submissions are due December 11, 2024, and, if HCA received submissions by the deadline, their information will be included in another amendment posted December 13, 2024.
2	1.3, Purpose and Objectives 1.4, Background 1.5, Scope of Work 1.6, Minimum Qualifications	Are we expected to create this coalition, or would we work with a coalition HCA develops?	The coalition will be created from the Apparent Successful Bidder (ASB), also referred to as the Transition Support Provider, for RFQ 2024HCA19, for which Bids are due December 2, 2024. HCA anticipates that the ASB for RFP 2024HCA18 will work with the Transition Support Provider and the coalition as part of the resulting contract.
3	2.2, Pre-Proposal Conference	Will this slideshow be available later?	Yes. The slideshow from the Pre-Bid Conference webinar is attached and incorporated herein with Amendment 1.
4	3.8, Written Proposal Exhibit C, Written Proposal	What type of Housing situation is HCA looking for? Is it a home, an RFT, a hotel/model?	The facility provider will determine the type of facility, whether a shared housing residence, apartments etc. However, all are required to have at least six (6) to ten (10) beds available for Unaccompanied Young Adults to reside voluntarily for one (1) through ninety (90) days after discharging from a residential program. The facility should be community-based, supportive, flexible, safe, supportive and secure to those that reside there.
5	3.8, Written Proposal Exhibit C, Written Proposal	Is the contractor required to be a BHA of some sort?	No. This procurement is for a step-down program from inpatient and/or residential programs into a voluntary transitional housing facility program for Unaccompanied Young Adults to continue their wellness while working towards obtaining and maintaining safe & stable housing.

#	Section	Bidder Questions	HCA Answers
6	3.8, Written Proposal Exhibit C, Written Proposal	What type of staffing the facility is looking at?	<p>Staffing will be determined by the facility provider, and should meet the minimum qualifications within the RFP section 1.6, including, but is not limited to: experience providing support and working with Young Adults with behavioral health needs, and experience providing housing supports to Unaccompanied Young Adults experiencing Homelessness and/or Housing Instability. In addition to meeting the guidelines or subcontracting, they must meet the guidelines, identified within Exhibit B, Draft Contract section 4.2.4.2. The facility provider should plan to have program support staff, and a designated resident manager when applicable, and an additional peer support staff person. A multidisciplinary team should be established or accessible within the community. The facility provider will need to coordinate and support with, discharge planners and discharge plan recommendations, MCO care coordinators, and the Transitional Support provider and can subcontract with other community support providers to ensure Young Adults have access to outpatient services, crisis response and peer support programs. The facility provider staff should assist Young Adults to ensure that wraparound services are available, in addition to employment support and resource navigation. Staff coverage should include at least one (1) staff person on duty and awake twenty-four (24) hours a day, seven (7) days a week.</p>
7	3.9, Cost Proposal Exhibit D, Cost Proposal	My understanding is it is \$1m for each housing program and additional funding for onsite and community-based BH support	For the portion of "onsite and community-based BH support", this will be up to the facility provider on how they will be contracting or subcontracting for behavioral health providers and supports. Detailed answer information should be included within the RFP questions and cost proposal.
8	3.9, Cost Proposal Exhibit D, Cost Proposal	Who will pay for the stays, HCA or the MCO?	This is a transitional housing program, and is not billable to the MCOs. This program should be offered to Unaccompanied Young Adults who may not be eligible for Medicaid. However, programs such as Foundational Community Supports could be billed when applicable. The procurement amount and flexible funding amount should be utilized for the participants.

#	Section	Bidder Questions	HCA Answers
9	3.9, Cost Proposal Exhibit D, Cost Proposal	Please confirm that HCA's budgeted \$1,177,000 is the TOTAL funding amount available for the initial term (February 1, 2025 to June 30, 2025) for ALL contracts COMBINED (representing multiple facilities, two minimum) to be awarded under this RFP.	Correct. If HCA awards contracts to multiple ASBs, the maximum aggregate total compensation of all of the ASB contracts together cannot exceed \$1,177,000.
10	4.5, Notification to Bidders	For some reason, we didn't get an alert for this one	<p>HCA provides notifications via the Washington Enterprise Business System (WEBS) and posts procurements on HCA's Bids and Contracts web page. If you are not registered in WEBS, click here to get more information and register as a vendor with the state.</p> <p>If you are registered in WEBS, and if you used any of the following commodity codes, you should have received a notification:</p> <ul style="list-style-type: none"> • 952-55, Human Services, Homelessness Prevention Services • 918-67, Human Services Consulting (includes Mental Health Consulting Services), Consulting Services • 952-74, Referral Services, Human Services • 952-21, Counseling, Human Services <p>If you do have at least one of the commodity codes in your profile, but did not receive a notification, please contact webcustomerservice@des.wa.gov.</p> <p>If you do not have these commodity codes on your profile, please consider adding them so you can be in the loop for future procurements where these commodity codes are selected, and work with WEBS Customer Service to learn more about how to navigate WEBS to find future procurement opportunities.</p>