

**Transitional Post-IBHTF Discharge Housing**  
**RFP No. 2024HCA18**  
**Amendment No. 2**

**Date Issued:** 12/17/2024  
**To:** RFP Bidders  
**From:** Heidi Jones, RFP Coordinator  
**Purpose:** Proposals Due Date Change, Interested Subcontractor List, and Bidder Questions Received via Email and HCA Answers

This amendment hereby modifies and is attached to RFP No. 2024HCA18. All other terms, conditions, and specifications remain unchanged.

The above referenced solicitation is amended as follows:

- Section 1.2, Estimated Schedule of Solicitation Activities, is amended to change the Proposals Due date, to read as follows:**

Issue Request for Proposals	11/21/2024
Pre-Proposal Conference	11/26/2024 10:00 a.m. Pacific Time
Letter of Intent Due	12/2/2024
Bidder Questions Due	12/4/2024
HCA Answers Posted*	12/9/2024
Interested Subcontractor Responses Due	12/11/2024
Interested Subcontractor List Posted*	12/13/2024
Complaints Due (if applicable)	12/16/2024
<b>Proposals Due</b>	<b>12/27/2024</b> <b>1:00 p.m. Pacific time</b>
Evaluate Proposals*	12/30/2024 – 1/6/2025
Conduct onsite visits, if applicable	1/8 – 1/13/2025
Announce “Apparent Successful Bidder” via WEBS*	1/16/2025
Debrief Request Deadline	1/20/2025
Negotiate Contract	1/21 – 1/31/2025
Estimated Start of Contract Work	On or around 2/1/2025

\*Dates are anticipated and subject to change without an official amendment.

HCA reserves the right in its sole discretion to revise the above schedule at any time.

## 2. Interested Subcontractor List

Per section 2.4, Interested Subcontractor List, HCA received the following information from an interested subcontractor:

Interested Subcontractor Name	Contact Name	Contact Address, Phone Number, and Email Address	Summary of your capabilities as it relates to the Scope of Work
GENX Professional LLC	Alice Kamau	6118 S 242 <sup>nd</sup> Place, 13-103 Phone 206-380-8685 <a href="mailto:Allymac67@gmail.com">Allymac67@gmail.com</a>	Can be able to provide housing for a maximum of 4 participants. Have experience working in a behavioral hospital.

3. Bidder Questions and HCA Answers from Pre-Bid Conference and via email

#	Section	Bidder Questions	HCA Answers
1	Exhibit B, Draft Contract, Attachment 3, Statement of Work, Section 4.2.4.2, Staffing	Please clarify that staffing for the post-discharge program must meet the full criteria for IBHTF facilities referenced in section 2.1 of the toolkit	<p>See answer to question 6 provided in Amendment 1.</p> <p><i>Additional Information:</i> This is a post-discharge program from an IBHTF and is not an IBHTF itself. Instead, this is a voluntary housing program. The ASB should either offer services or subcontract those services with their community to ensure young adults have access to all of the outpatient behavioral health services that they may need.</p>
2	Exhibit B, Draft Contract, Attachment 3, Statement of Work, Section 6, Reports, subsection 6.1.3.3	Please confirm that the ASB must address and meet all 9 elements of the IBHTF Services Toolkit	<p>The ASB must address all nine (9) elements within their policies and procedures. The ASB should meet or should subcontract with providers to ensure the key elements are addressed. The ASB should have an intake process, identify staffing, ensure access to core clinical services and psychosocial services, address safety and security, be in compliance with HIPAA and protect the rights of individuals, ensure young adults have access to social enriching programs and community integration, person-centered planning for returning to the community and to ensure safe and stable housing is established and maintained for a seamless transition back into their community, and to establish exits from the post-IBHTF voluntary housing program.</p>
3	1.3, Purpose and Objectives, 1.4, Background	Is the Post-IBHTF Discharge Housing considered to be a lower level of care when compared to an IBHTF?	<p>Yes, the post-discharge housing program is a voluntary program for young people that are unaccompanied and need a safe place to reside while searching and obtaining safe and stable housing. The post-IBHTF housing program does not need to be a clinical setting.</p>
4	1.4, Background 1.5, Scope of Work Exhibit B, Draft Contract	The Transition Support Provider provides TA to the Facility Contractor. Do they also provide direct behavioral health support to the participants? If they do, what is the extent of that support? If not, is the Facility Contractor responsible for either providing or subcontracting that support?	<p>The Facility Contractor is responsible for either providing or subcontracting behavioral health supports. The TA does not provide direct behavioral health support services.</p>

#	Section	Bidder Questions	HCA Answers
5	1.4, Background 1.5, Scope of Work Exhibit B, Draft Contract	Who provides crisis response?	This is up to the facility providers. Mobile Crisis Response providers are available in each area of the state of Washington. The facility should have one (1) staff person that is on-call in case of emergencies. The ASB can subcontract other behavioral health providers also.
6	1.4, Background 1.5, Scope of Work Exhibit B, Draft Contract	Do IBHTFs include juvenile corrections facilities? This isn't necessarily a concern for us. We're just trying to anticipate the diversity of participants.	Not at this time.
7	1.4, Background 1.5, Scope of Work Exhibit B, Draft Contract	Will the Facility Contractor be able to begin working with participants prior to discharge from an IBHTF?	Yes. The Facility contractor should be working with the IBHTF providers prior to discharge to ensure there is a smooth transition from the IBHTF facility and into this new housing program.
8	3.9, Cost Proposal Exhibit D, Cost Proposal	Is the allocated funding to be spent within a February 2025 – June 2025 contract period? If not, what is the funded period of service?	Yes.
9	3.9, Cost Proposal Exhibit D, Cost Proposal	We also need clarification of funding. As we understand that if a bidder were to request more funding that is available it is considered non-responsive and would not be considered. It is important for us to know if the \$1.2 Million is per awarded bidder or to be split among the awarded bidders.	The initial award will be divided with the selected ASB, unless the facility provider plans on managing two (2) facilities/programs, one (1) on each side of the state.
10	2.3, Letter of Intent to Propose	We did not submit a letter of intent as it was not a requirement based on our understanding of section 2.3 of the RFP. Please confirm.	Correct. Letters of intent were optional, not required.