

Registered Attendees:

<input type="checkbox"/>	Anthony Pheasant	<input type="checkbox"/>	Deborah O'Willow	<input type="checkbox"/>	
<input type="checkbox"/>	Ashley Boysen	<input type="checkbox"/>	Jennifer Inman	<input type="checkbox"/>	
<input type="checkbox"/>	Bart Williams	<input type="checkbox"/>	Nick Ramirez	<input type="checkbox"/>	
<input type="checkbox"/>	Berle Ross	<input type="checkbox"/>	Rebecca Carrell	<input type="checkbox"/>	
<input type="checkbox"/>	Brittany Cirineo	<input type="checkbox"/>	Todd Slettvet	<input type="checkbox"/>	

Joining Remotely: Click [here](#) to join the Skype meeting or join by phone by calling 1-360-407-3811
Meeting PIN: 1089895
 Trouble joining the Skype meeting? Access the Skype web app by clicking [here](#).

Tentative Date for Next Meeting: 12/16/19

Agenda Items	Time	Lead	Summary Notes
Welcome/Introductions/Purpose	1:00 – 1:15	Rebecca (HCA)	
Review of the New Process	1:15 – 1:45	Rebecca (HCA)	
Workgroup Open Forum Discussion	1:45 – 2:45	Rebecca (HCA)	
Action Item Review	2:45 – 2:50	Rebecca (HCA)	
Wrap-Up/Conclusion	2:50 – 3:00	Rebecca (HCA)	

Action Items

Action Item	Assigned To:	Date Assigned:	Date Due:	Action Taken: