

Registered Attendees:					
<input type="checkbox"/>	Anthony Pheasant	<input type="checkbox"/>	Deborah O'Willow	<input checked="" type="checkbox"/>	JoAnna Gaffney
<input checked="" type="checkbox"/>	Ashley Boysen	<input checked="" type="checkbox"/>	Jennifer Inman	<input checked="" type="checkbox"/>	Angela (DBSC)
<input type="checkbox"/>	Bart Williams	<input type="checkbox"/>	Nick Ramirez	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Berle Ross	<input checked="" type="checkbox"/>	Rebecca Carrell	<input type="checkbox"/>	
<input type="checkbox"/>	Brittany Cirineo	<input checked="" type="checkbox"/>	Todd Slettvet	<input type="checkbox"/>	
Joining Remotely:		Click here to join the Skype meeting or join by phone by calling 1-360-407-3811 Meeting PIN: 1089895			
		Trouble joining the Skype meeting? Access the Skype web app by clicking here .			
Tentative Date for Next Meeting:		12/16/19			

Agenda Items	Time	Lead	Summary Notes
Welcome/Introductions/Purpose	1:00 – 1:15	Rebecca (HCA)	N/A
Review of the New Process	1:15 – 1:45	Rebecca (HCA)	<ul style="list-style-type: none"> • Medical providers will request Sign Language interpreters through Provider One's (P1) Prior Authorization (PA) system starting January 01, 2019. • The PA will include client information and medical provider information. They will also attach the Office of Deaf and Hard of Hearing (ODHH) request form. The request will then be received by the Health Care Authority (HCA) who will ensure the form is complete. The HCA will then send out the request to independent interpreters and Sign Language (SL) Agencies. The process will remain then follow the ODHH process, and the agencies or independent contractors will have 48-hours to respond to a request. The HCA will be confirming with the provider that the request has been filled. The ODHH request form will end up with the interpreter or agency and then will follow the current process of retrieving signatures. The independent contractor or agency will bill the HCA directly. Independent contractors and SL agencies who are unknown to P1 will need to fill out an application. Once the claim is entered correctly into P1, it should pay weekly. If the claim is submitted Tuesday by 5pm, they will be paid that Friday. • Angela: This sounds good. Is the template set up to work with brail or screen readers? <ul style="list-style-type: none"> ○ Becky will check in on this. • Berle: Starting January 01, 2020, ODHH contractors (Independent contractors and SL agencies) will get requests from the HCA to cover medical appointments. Non-medical will stay the same, this is for medical only. <ul style="list-style-type: none"> ○ Angela: DeafBlind only for medical? ○ Berle: DeafBlind only is possible, but you are not limited to that.

			<ul style="list-style-type: none"> • Angela: November - December, what does it look like for providers? It would be best to have them trained on P1. • Becky: For November-December Interpreter Requests, they will use ULS as they have been. Would you be open to a webinar type training with multiple agencies? Or 1:1 training? • Angela: DBCS should be trained as one agency. Some staff are fully blind and other staff has some vision. Maybe we do a 2:1. Use myself as a contact to set-up trainings. • Becky: What do you think of this application? Do you have any suggestions on how we can provide support and training about filling out the form? • Angela: I will read it later & give my feedback to the IS email box. • Berle: As a contractor, DBSC would fill out the paperwork. You will not be making individual accounts for each of the interpreters on your list. • Becky: It is important to understand this is different than workers comp. process. We have incorporated feedback along the way and tailored our process to be easier for this community. • Berle: At our last meeting, we discussed revising the ODHH form. We are still making these revisions. We will have more information at our next sub-workgroup meeting.
Workgroup Open Forum Discussion	1:45 – 2:45	Rebecca (HCA)	N/A
Action Item Review	2:45 – 2:50	Rebecca (HCA)	N/A
Wrap-Up/Conclusion	2:50 – 3:00	Rebecca (HCA)	<ul style="list-style-type: none"> • Tentative date for the next Sub-Workgroup meeting is 12/16/19. The topic is P1 billing.

Action Items				
Action Item	Assigned To:	Date Assigned:	Date Due:	Action Taken:
Email Angela IS inbox email for her to provide her edits.	Ashley	11.05.19	11.15.19	In Progress
Provide suggestions on training for the application.	Angela	11.05.19	TBD	In Progress
Check to see if the P1 Templates works with Brail and screen readers.	Becky	11.05.19	12.16.19	In Progress